

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

May 18

20 *26*

The Village of Weston May 18, 2026

Council Meeting Minutes

Meeting Commencement

Council Meeting was called to order by Mayor Easterwood at 6:00PM, followed by the Pledge of Allegiance and a roll call was taken: Mr. Craig Warner, Mr. Travis Ackerman, Ms. Erica Rupp, Mrs. Ashley Patel, Ms. Jessica Susor, and Ms. Britteny Klockowski was in attendance. The agenda was reviewed for potential modifications. Ms. Klockowski requested that the cat leash laws be added to miscellaneous business and an item regarding the school district was also introduced by Mr. Warner. The minutes from the previous meeting were then presented for review. *A motion to approve the meeting minutes was made by Ms. Klockowski and seconded by Ms. Rupp; Approved unanimously.*

Old Business

The meeting proceeded to old business, which included:

Second Reading: ORD for Cybersecurity Policy: The second reading of the ordinance to adopt the Village Cybersecurity Policy was conducted.

Second Reading: RES for Electric Supplier Agreement with Purchase Power: Council conducted the second reading of the resolution to authorize Mayor Easterwood to enter into an agreement with Purchase Power, formerly known as Aspen Energy, regarding the Village electric aggregation program.

Final Reading: ORD 2026-6 to Amend Appropriations for WCSO Rate Increase: The third reading of Ordinance 2026-6 was performed to amend supplemental appropriations for the fiscal year ending December 31, 2026. This adjustment accounts for the Wood County Sheriff's Office rate increase, adding \$4,000 to the budget for a total appropriation of \$70,000.

A motion to adopt Ordinance 2026-6 was made by Ms. Susor, seconded by Ms. Klockowski, Opposed Mrs. Patel passed with a 5-1 vote following a roll call.

Reports

Mayor: Mayor Easterwood reported on the Memorial Day ceremony scheduled for Monday, May 25th, at 3:00 PM at the cemetery. The event will be presented by the Grand Rapids American Legion Post 232. Mayor Easterwood noted that he would be speaking and extended an invitation for others to speak as well, emphasizing that the purpose of the ceremony is to honor and remember those who have served.

Fiscal Officer: The Fiscal Officer reported that there were no updates or actionable items to present at this time.

Administrator/Maintenance

Mr. Boggs provided an update on maintenance activities, noting ongoing grass mowing and the clearing of a storm drain leading to the ditch. He also reported on clearing catch basins on Center Street between Sherman and the ditch, which were compacted with debris. Ms. Klockowski inquired about having CanTech list the specific streets serviced on purchase orders for improved tracking, and Mr. Boggs agreed to facilitate this request. Regarding potholes on Washington Street, Mr. Boggs stated he would address them following the completion of current tasks and aimed to provide a more definitive timeline.

Code Enforcement/Zoning

Mr. Ken Taylor presented code enforcement updates for the reporting period:

- * On May 11, several grass-related violations were identified, while noting that previous issues had been corrected.
- * On May 12, a complaint was received regarding chickens, with a notice planned for issuance.
- * A notice of compliance was issued on May 13 regarding fence repairs at 13415 Silver Street.
- * Curbside disposal concerns addressed on May 15 were resolved by the weekend.
- * A total of seven grass compliance notifications were issued during this period.

Mayor Easterwood discussed enforcement procedures regarding the chicken ordinance and emphasized that complaints must be formally reported in order for enforcement action to begin. Council members were encouraged to relay citizen complaints directly to Mr. Taylor. Mayor Easterwood also highlighted that the village is not responsible for assuming a violation is persistent if complaints have ceased.

Committee Reports: *Committee meeting minutes are maintained separately by each committee and are available as public records.*

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Cemetery Board:

The Cemetery Board meeting conducted on May 7th included a review of the recent cleanup day and discussions regarding the upcoming Memorial Day ceremony.

Administrative Process: The Administrative Process committee meeting from May 11 was reviewed and presented by Mr. Warner. *Attendees included: Mayor Easterwood, Ms. Susor, Mr. Warner, Mr. Myerholtz, Alex De La Cruz, Sam Wick, Mrs. Patel, Ms. Rupp, and Jeremy Schroeder. Previous meeting minutes were approved.*

Parks and Recreation Commission:

Mr. Schroeder presented a petition requesting the reinstatement of the original Parks and Recreation. A new document submitted by Paul Skaff was included in the folder and read by Ms. Susor. She also referenced examples from Whitehouse where the Parks and Recreation board collaborates with a 501(c)(3) organization for fundraising efforts, with examples referenced from the Village of Whitehouse. It was noted that Ms. Susor would submit those changes for the record. Additionally, Ms. Susor recommended updating the current purchase policy, which will be addressed at the June meeting. Ms. Klockowski suggested several revisions to improve the cohesiveness of the proposed documents. Discussions also included the potential creation of a 501(c)(3) organization and possible forms of collaboration with the village. Under Section B, the commission discussed membership requirements, noting a minimum of two members who must be village residents serving three-year terms with eligibility for reappointment. Mr. Myerholtz presented further options, including the pursuit of a levy to support special events and utilizing the library for community programming.

Fiscal and Policy Matters:

The current purchase policy is scheduled for review at the June meeting. The discussion on MediCount billing was tabled pending additional conversations to be conducted by the Fiscal Officer, Mrs. Stephanie Monts. The Washington Street drainage analysis was also tabled as the village is applying for an OPWC grant. Levy information provided by Mrs. Monts previously will continue to be reviewed for potential 2026 consideration. Council also discussed rental properties, the village tax base, and concerns regarding population decline. Further discussions with Paul Skaff are forthcoming regarding residents not properly reported through RITA. The social media policy was reviewed; as the existing policy primarily addresses Reach Alert, discussions focused on updating it to include village-operated accounts and establish proper administrative procedures.

Social Media and Conflict of Interest Policies:

Revisions to the social media policy will include references to account administrators and the Fiscal Officer/Clerk position, along with updates provided by Wood County. The conflict of interest policy was also reviewed and will be updated to include commissions. Section 3.4 will be revised to state that the council liaison shall inform Village Council of any conflict of interest; Ms. Susor will make the necessary edits for the next meeting. Additionally, the village will begin researching companies, such as Triad out of Washington, to assist with ADA compliance efforts for the website, social media, and digitized documents.

Village Infrastructure and Compliance:

Regarding maintenance, the current mower is emitting black smoke, and a replacement may be necessary. The committee discussed the possibility of a single trash service provider, though concerns were raised regarding street weight limits and the proposal appeared unpopular. The village dumpster ordinance will be reviewed. A request was made to Mr. Taylor to investigate existing dumpster ordinances within the village, with specific emphasis on potential locations on Washington Street and at the intersection of Brooks and Brown..

Actionable items:

Grant Writing Services

While the village had previously advertised for a grant writer, OHM contacted the village to offer grant writing services similar to those provided by Kristie Galarza. An actionable item was presented to contract with OHM for on-demand grant writing services. It was noted that funds are already appropriated for a grant writer. *A motion to utilize remaining appropriated funds to contract with OHM for grant writing services was made by Mr. Warner, seconded by Mrs. Patel, and approved unanimously by a roll call vote.*

Tree Commission Meeting: *The report for the May 12 meeting was presented by Ms. Klockowski. In attendance were Stephanie Miller, Logan Wick, Dean Babcock, and Ms. Klockowski.* The commission reviewed the success of the Arbor Day event, and Mr. Babcock reported that the Tree City work submission was planned for May 13. Members also discussed the tree maintenance ordinance and noted they are still awaiting Mr. Skaff's review of the tree ordinance, particularly regarding concerns related to tree ownership. Mr. Wick discussed the tree inventory with Stephanie Miller, who recommended prioritizing a risk assessment before proceeding with the commencement of a full inventory. Following the discussion, the commission adjourned and traveled throughout the village to evaluate potential risk trees as part of the assessment process.

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DAYTON LEGAL BLANK, INC. FORM NO. 1014B

Held May 18

20 20

Upcoming Meetings

Community Development 5/19 at 5:30 PM, Public Works 5/26 at 6:00 PM, Safety 5/27 at 6:00 PM
Mayor Easterwood clarified that the Planning Commission has scheduled a hearing for May 20th at 6:00 PM to deliberate on the commercial code pertaining to the downtown district.

New Business

Emergency: Resolution 2026-4 for Mutual Aid Agreement

Resolution 2026-4 was introduced as an emergency measure to authorize Mayor Easterwood to execute a countywide mutual aid agreement for EMS services. It was noted that this is a recurring annual agreement necessitating an emergency declaration. *A motion to suspend the rules for Resolution 2026-4 was made by Mrs. Patel, seconded by Ms. Rupp, and passed unanimously following a roll call vote.* A subsequent motion was made to approve Resolution 2026-4, further authorizing the Mayor to execute a county wide mutual aid agreement for EMS. *A motion to approve the resolution was made by Mrs. Patel and seconded by Ms. Rupp; Approved unanimously following a roll call vote..*

Approval of Expenditures

Council reviewed a summary of the bills (\$26,912.24) and outstanding invoices (\$15,399.73). *A motion to approve the summary of the bills and payment of outstanding invoices was made by Ms. Klockowski, seconded by Mr. Ackerman; Roll call - Approved unanimously.*

A motion to approve the April Bank Reconciliation was made by Mrs. Patel and seconded by Mr. Ackerman; Approved unanimously following a roll call vote.

Miscellaneous Business

Mayor Easterwood presented miscellaneous business:

Graduation Recognition

Mr. Warner requested that the public record reflect congratulations for council member Travis Ackerman upon his high school graduation this coming Wednesday.

235 Advertising Sign

Ms. Rupp presented concerns regarding the 235 advertising sign, noting specific issues with size, illumination, and usage. *The matter was subsequently referred to the Community Development committee following a motion by Ms. Rupp and a second by Mr. Ackerman to facilitate further deliberation. Approved unanimously.*

Cat Leash Law and Enforcement

Ms. Klockowski deliberated on the necessity of heightened enforcement for cat leash laws following recent incidents. Ms. Klockowski suggested that the Community Development and Public Affairs committees evaluate similar ordinances from Bowling Green and investigate the utilization of Animal Control or the Sheriff's Department, citing difficulties with existing trap and release enforcement. *The matter of the cat leash ordinance was subsequently referred to the Community Development committee following a motion by Ms. Klockowski, and a second by Ms. Sussor to facilitate further deliberation. Approved unanimously.*

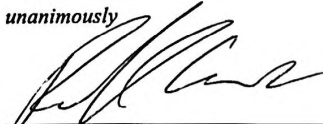
Citizens & Visitors


Attendees: Keith Leady, Rob Myerholtz, Online: Jigar Patel, Mr. Dallas

Levy Language Research

The Mayor opened the floor to Mr. Meyerholtz, who recommended a review of language from previous parks and recreation levies to assist in determining whether the board should be structured as a maintenance or advisory body, emphasizing alignment with neighboring village practices like Swanton or Wauseon.

Adjournment: *A motion to adjourn at 7:32 PM was made by Ms Sussor, seconded by Ms. Rupp; Approved unanimously*


Rick Easterwood, Mayor


Anette Davis, Clerk