

# ADMINISTRATIVE PROCESS COMMITTEE MINUTES

Meeting Date: 8/12/24 Time: 6pm

In Attendance: Gary Betz, Kristi Galarza (virtually), Jeremy Schroeder, Dean Babcock, Craig Warner, Stephanie Monts, Sue Clanton

- Gary Betz was in attendance to discuss the current mower and provided a list of problems with it. Gary is requesting a new mower. Would like us to consider a lease program. Harold was to get a quote on current repairs and compare that to a new mower vs a lease program.
- Stephanie shared that Cemetery Board approved to increase the pool of hours for the cemetery mowers, an appropriation amendment is needed.
- Met with grant writer, Kristi Galarza, virtually. Discussed infrastructure, economic and community development. Scheduled office hours for Kristi on August 20th from noon-3:30PM & 5:30-Council Meeting.

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## Actionable Items

*Please provide a list of actionable items for the council agenda.*

- Amend Appropriations for Cemetery Mowing Hours
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