

ADMINISTRATIVE PROCESS COMMITTEE

Meeting Date: 1/29/24 **Time:**

In Attendance: Dean Babcock, Craig Warner, Jeremy Schroeder, Stephanie Monts, Jessica Susie, Brittany Klockowski

Committee Summary

Please provide a summary of the meeting.

- Amending Appropriations of ARPA money because it is not currently appropriated. Stephanie is going to ask the county for an increase of \$750.00 of interest. Other appropriation amendments will be for the Sheriff department contract increase.
- Discussed new ideas regarding advertising for the 235 sign and newsletter. Discussed the possibility of giving ads in the newsletter free to businesses or at least at a reduced cost for businesses in Weston and Weston TWP. Considered removing advertising on the sign and use the spots for self promotion (baseball sign ups, Parks & Rec events, etc...) Will attempt to reduce the cost of advertising on the sign.
- Purchase of salt spreader (\$6,500.00) Stephanie proposed to 75% from street, 10% from highway, 15% from Permissive.
- Cemetery: No progress since December on adding Harold as sexton. Also discussed upcoming cemetery levy, expectations and deadlines.
- Mayor provided feedback on his conversations with the Health Department and how we can follow up on properties that we have reported.
- Main St. paving and future projects. Possible financing to defer the costs for some of the major road Stephanie will investigate further.
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Actionable Items

Please provide a list of actionable items for the agenda.

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