

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

December 1

20

25

**The Village of Weston  
Council Meeting Minutes**

**December 1, 2025**

Council Meeting was called to order by Mayor Rick Easterwood at 6:00PM, followed by the Pledge of Allegiance and presentation of the agenda. A roll call was taken: Mr. Craig Warner, Ms. Erica Rupp, Mr. Rob Myerholtz, Mrs. Ashley Patel, and Ms. Brittney Klockowski. *A motion to excuse Ms. Jessica Susor was made by Ms. Klockowski, seconded by Mr. Warner; Approved unanimously. A motion to approve the November 17, 2025 council meeting minutes as written was made by Mrs. Patel. Mr. Warner clarified that the section regarding cars parked across sidewalks should be revised to reflect that the Mayor's office send a memo to the sheriff's office requesting that deputies be more attentive to the issue, rather than stating he asked the Mayor's office to request deputies to pay closer attention. The motion was seconded by Mr. Warner; Approved unanimously.*

**Public Presentation**

Rob Fawcett with UIS Insurance was in attendance to present the Village PEP renewal. The premium did increase and recommended increasing deductibles to \$1,000, which could save \$1,200 on the premium. *Ms. Klockowski made a motion to send the discussion on deductibles to the Administrative Process committee, seconded by Mrs. Patel; Approved unanimously.*

**Old Business**

Ordinance 2025-21 to retain the services of the Wood County Sheriff received a final reading. *A motion to approve Ordinance 2025-21 was made by Mrs. Patel, seconded by Ms. Rupp; Approved unanimously.*

**Reports**

Attendance: Stephanie Monts (Fiscal Officer), Harold Boggs (Village Administrator), Ken Taylor (Code Enforcement)

**Mayor:** Mayor Easterwood said he will attend the Christmas Tree Lighting on Saturday, December 6 at 6PM.

**Fiscal Officer:** Stephanie shared that purchases must be made by December 12, and this applies to all non-emergency spending. She also reported that the Village received a \$750 reimbursement (grant) for the Military Tribute Banner Program through the Hometown Hero program from the Wood County Veteran's Service Commission.

**Administrator/Maintenance:** Harold reported that the electric work has been relocated, the bus garage has been taken down and still needs to be backfilled, leaf pickup is nearly complete with about two piles remaining, and the tree lights are on with plans to finish the gazebo and remaining decorations by Saturday. Mrs. Patel thanked Harold for having the roads cleaned up promptly.

**Code Enforcement/Zoning:** Ken reported that on November 18 he spoke with the builder of the home at 13245 Sumner Street regarding setbacks, noting that the existing structure is being demolished and will be replaced with a modular home. On November 19, he received a call from a resident at 13255 Sumner Street expressing concerns about the demolition at 13245 Sumner Street, including the lack of a Village permit and potential asbestos issues, and he advised the resident to bring those concerns to Village Council. On November 24, he received a call from the resident at 20410 Oak Street in response to a letter regarding the need for a permit for a new fence, and the resident indicated they will apply for permits for both the fence and a proposed shed. On November 28, he received a call from the property owner at 20710 Taylor Street regarding the possibility of using the property as an Airbnb, and he advised that the Zoning Code does not address Airbnbs and that the use would therefore be permitted.

**Committee Reports**

**Community Development & Public Affairs:** Ms. Klockowski reported that she will reach out to Stephanie Miller-Foster to determine her availability to attend the February CD&PA meeting to help create a second Tree Ordinance, which will establish criteria for the Tree Board once it is formed. The committee will also continue to explore available locations for a mural and brainstorm ideas for potential portable murals using the Suburban Natural Gas Community Development fund, which is \$1,454. Actionable items for council consideration include voting on the Ordinance establishing the Tree Board, which has been revised by Paul; reinstating the Business Spotlight and introducing a local Family Spotlight; and considering the expansion of the Little Pantry. Ms. Klockowski added from the Fiscal Officer report that the Suburban Natural Gas grant applies to 2025. LittleFreeLibrary.com offers kits around \$400 that could be used to expand the Little

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Pantry. Mrs. Patel inquired whether multiple projects could be funded through the Suburban Natural Gas grant.

**Planning Commission:** No quorum.

**Safety:** 344 runs year-to-date, with \$9,638.94 collected month-to-date and \$722.92 in billing. The Clerk raised clarifying questions regarding perceived inaccuracies in previous minutes, and the Chair clarified that discussions about sheriff hours and the sheriff contract were separate issues. Chief Heyman confirmed that Tim would investigate a possible AED adapter for WSIA. The Village has been pre-approved for a \$300,000 loan from F&M Bank for a new ambulance. 2026 EMS contracts are expected to be returned by April. Kristi is finalizing the Spark Grant for submission, and Mayor Easterwood will check if a new point person should be appointed. The December meeting was canceled.

Mayor Easterwood noted that he sent an email to Kristi regarding the current status of the Spark Grant. Ms. Klockowski added that the PEP grant could potentially support the Spark Grant.

**Public Works:** Recent meetings with the Delta Institute were discussed regarding a pilot program and GIS mapping, with a proposal for Delta Institute to focus on the Washington Street area, including repaving and drainage. Harold will follow up with Toledo Edison about adding lights to Beech Street and surrounding areas, as well as completing the LED lights throughout town. There will be no December meeting.

**Upcoming Meetings:** Parks & Rec 12/3 at 5:30PM, Cemetery 12/4 at 6PM, Administrative Process 12/8 at 6PM, Community Development & Public Affairs 12/16 at 5:30PM

Planning Commission, Safety, and Public Works meetings Canceled in December

## New Business

Ordinance 2025-22 was presented. Council reached a verbal agreement on a wage range of \$22-\$24 per hour for the Clerk position, to be included in the ordinance. *Mr. Warner made a motion to suspend the rules for emergency reading of Ordinance 2025-22 amending employee wage schedules, seconded by Mrs. Patel. Roll Call Vote: Mr. Warner - Yes, Ms. Rupp - Yes, Mr. Myerholtz - Yes, Ms. Mrs. Patel - Yes, Ms. Klockowski - Yes. A motion to approve Ordinance 2025-22 was made by Mrs. Patel, seconded by Ms. Rupp; Approved unanimously.*

Mayor Easterwood read the Clerk job description. Mr. Warner requested that it include light cleaning, and after Ms. Klockowski asked for light cleaning to be defined; it was agreed to list "light cleaning per Mayor" under General Support. *Mr. Warner made a motion to approve the job description, seconded by Ms. Rupp; Approved unanimously.*

Ordinance establishing the tree commission of the Village of Weston received a first reading. Mr. Myerholtz asked about the cost of Tree City training. Ms. Klockowski answered that training costs \$200 per person for commission members and that, to be eligible for grants, all participants must be trained, either regionally or locally, with a minimum of three commission members required.

*Mrs. Patel made a motion to apply for the Suburban Natural Gas Grant, seconded by Mr. Warner; Approved unanimously. A specific project will be approved at the next council meeting.*

## Approval of Expenditures

Council reviewed a summary of the bills (\$47,685.53) and outstanding invoices (\$15,076.41). A motion to approve the summary of the bills and payment of outstanding invoices was made by Mr. Myerholtz, seconded by Mrs. Patel; Approved unanimously.

## Citizens & Visitors

Paul Skaff (Village Solicitor), Rob Fawcett (UIS Insurance), Samantha Wick, Logan Wick, Shirley Moore, Deputy w/ WCSO, Keith Leady, Kim Kaiser, Jerry Mohler, Doug Marion, Travis Ackerman, Ron Dallas (Virtual)

Kim Kaiser reported an issue with a neighbor involving cats. Ms. Klockowski noted ongoing problems with the catch-and-release neutering program, and Kim added that the neighbor recently brought in eight new kittens, likely unspayed or unneutered. An alternative approach or ordinance regarding cats was discussed, with Kim stating he does not feel responsible for covering costs caused by others. Ms. Klockowski noted that the matter falls under civil jurisdiction, involving the Cruelty Office or Sheriff's Office. Kim shared

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that the cats currently have collars and are being allowed in and out of a garage. Mr. Myerholtz suggested reviewing domestic leash laws, and Mayor Easterwood stated that further research should be conducted in committee. *Mr. Warner made a motion to send the cat issue to Community Development, seconded by Mrs. Patel; Approved unanimously.*

Jerry Mohler expressed thanks for sending the letter, though it was clarified that the letter has not yet been sent (to the Sheriff's office). He then asked how the deputy enforces the matter (parking over the sidewalks), the Deputy noted that research and application of the applicable ORC would be required. It was also clarified that there is no setback from the edge of the street.

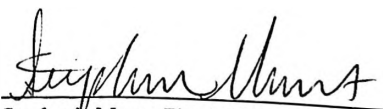
Samantha Wick asked Mayor Easterwood if he is attending the cemetery board meeting, and he plans to do so.

Brittney Klockowski noted that wreaths will be placed during the ceremony on December 13 at 10AM, and that volunteers are needed.

## Executive Session

Mr. Warner made a motion at 7:05PM to enter executive session to consider the employment and compensation of a public employee under ORC 121.22(G)(1), requesting Paul Skaff and Stephanie Monts to stay, seconded by Ms. Rupp. Roll Call Vote: Mr. Warner - Yes, Ms. Rupp - Yes, Mr. Myerholtz - Yes, Mrs. Patel - Yes, Ms. Klockowski - Yes. Mr. Warner made a motion at 7:32PM to exit the executive session, seconded by Ms. Rupp; Approved unanimously. No action was taken.

A motion to adjourn at 7:33PM was made by Mr. Myerholtz, seconded by Mr. Warner; Approved unanimously.



Stephanie Monts, Fiscal Officer



Rick Easterwood, Mayor