

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held November 17

20 25

**The Village of Weston  
Council Meeting Minutes**

**November 17, 2025**

Council Meeting was called to order by Mayor Rick Easterwood at 6:00PM, followed by the Pledge of Allegiance and presentation of the agenda. A roll call was taken: Mr. Craig Warner, Ms. Erica Rupp, Mr. Rob Myerholtz, Ms. Jessica Susor, Mrs. Ashley Patel, and Ms. Brittney Klockowski. *A motion to approve November 3, 2025 council meeting minutes as written was made by Mrs. Patel, seconded by Ms. Rupp; Approved unanimously.*

**Old Business**

Ordinance 2025-19 providing permanent appropriations for current expenses and other expenditures for the Village of Weston, Ohio, through December 31, 2026 received a final reading. *A motion to approve Ordinance 2025-19 was made by Ms. Susor, seconded by Mrs. Patel; Approved unanimously.*

An ordinance to retain the services of the Wood County Sheriff received its second reading. Ms. Klockowski noted that she received concerns about reducing hours in relation to crime levels and plans to request data from the Sheriff's office.

**Reports**

Attendance: Stephanie Monts (Fiscal Officer), Harold Boggs (Village Administrator)

*Mayor:* Nothing to report.

*Fiscal Officer:* Nothing to report.

*Administrator/Maintenance:* Harold reported that the electric still has not been moved at the old bus garage, but he spoke with Victor, who plans to rectify it tomorrow morning.

*Code Enforcement/Zoning:* Not in attendance, Mayor Easterwood read Ken's written report. Mr. Warner raised the issue of cars parked across sidewalks, which is also covered by state ordinance, and asked that the Mayor's office send a memo to the sheriff's office requesting that deputies be more attentive to the issue.

**Committee Reports**

*Parks & Rec:* Doug Marion announced that the Tree Lighting will take place on December 6 at 6 PM and asked if the Mayor would speak. He also confirmed a budget of \$150. Parks and Rec is asking for guidance on how shelter house rentals are handled and is exploring a grant opportunity for security cameras at the parks. Stephanie noted that there is no fee for shelter house rentals. They are generally first come, first served, but an online reservation form is available, and staff usually post a notice at the shelter house when a reservation is made.

*Administrative Process:* Discussed WSIA and noted that if the board decides to move forward with an AC unit for the concession stand, the recommendation is that the Village absorb the cost of the utilities. Also talked about whether to leave the electric on instead of paying the reinstatement deposit each spring. Since the utilities are only turned off for four months and the lowest bill while the service is on has been \$50, leaving the electric on is the more cost-efficient option. The committee discussed the new ADA standards for government websites that will be coming in the future. Depending on what those regulations require, the Village may need to consider outsourcing the website. A cyber security policy will also be required prior to July 2026. The Toledo Edison payment made to assist with having the bus garage taken down was discussed. Upon further review, the amount paid would have been required either way and does not need to be refunded. The committee will review the final sections of the employee handbook for the December administrative meeting. Actionable item: vote on whether to leave the electric on at the concession stand. *Ms. Susor made a motion to leave the electric on at the concession stand, seconded by Mrs Patel; Approved unanimously.*

*Cemetery:* There were no minutes provided to be read.

**Upcoming Meetings:** Community Development & Public Affairs 11/18 at 5:30PM, Planning Commission 11/19 at 6PM, Safety 11/24 at 6PM, Public Works 11/25 at 6PM

**New Business**

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No new business.

## Approval of Expenditures

Council reviewed a summary of the bills (\$24,117.98) and outstanding invoices (\$45,716.14). A motion to approve the summary of the bills and payment of outstanding invoices was made by Mrs. Patel, seconded by Ms. Rupp; Approved unanimously.

The October bank reconciliation was presented and reviewed. A motion to approve was made by Ms. Klockowski, seconded by Ms. Susor; Approved unanimously.

## Citizens & Visitors

Paul Skaff (Village Solicitor), Douglas Marion & Guest, HS Student, LuAnn Hunt, Keith Leady, Travis Ackerman, Logan Wick, Shirley Moore, Jeremy Schroeder, Samantha Wick, Mindy Farley & Guest

Mindy Farley was in attendance to ask about cleanup of the large tree in their yard that came down during a prior storm. Mayor Easterwood explained that it is their responsibility to take care of the tree, in which they asked about burning, which was confirmed is not allowed. They explained being denied a fence permit due to the railroad easement, but are still interested in a fence; Mayor Easterwood explained they would need to get with Ken.

Brittney Klockowski shared that she serves as secretary of the Weston Historical Society, which is the official sponsor of Wreaths Across America. She noted that beginning next year, the historical society will receive \$5 for each wreath donated and encouraged people to participate by contributing toward a wreath.

## Executive Session

Mr. Warner made a motion at 6:23PM to enter executive session to consider the employment and compensation of a public employee under ORC 121.22(G)(1), requesting Paul Skaff and Stephanie Monts to stay, seconded by Mrs. Patel. Roll Call Vote: Mr. Warner - Yes, Ms. Rupp - Yes, Mr. Myerholtz - Yes, Ms. Susor - Yes, Mrs. Patel - Yes, Ms. Klockowski - Yes. Mr. Warner made a motion at 7:23PM to exit executive session, seconded by Ms. Susor; Approved unanimously.

Mayor Easterwood explained the executive session was for staffing and Ordinance 2025-20 was presented. *Mr. Warner made a motion to suspend the rules for emergency reading of Ordinance 2025-20 separating the positions of fiscal officer and clerk, repealing portions of Ordinance 2021-9, seconded by Mrs. Patel. Roll Call Vote: Mr. Warner - Yes, Ms. Rupp - Yes, Mr. Myerholtz - Yes, Ms. Susor - Yes, Mrs. Patel - Yes, Ms. Klockowski - Yes. A motion to approve Ordinance 2025-20 was made by Mrs. Patel. Ms. Klockowski requested that the full ordinance be read aloud, which was done by Mr. Warner. Ms. Klockowski seconded the motion to approve Ordinance 2025-20; Approved unanimously. Ms. Klockowski made a motion to accept Stephanie Monts' resignation as Clerk effective December 1, seconded by Ms. Rupp; Approved unanimously. Ms. Rupp proposed setting the Fiscal Officer's (Stephanie Monts) salary at \$30,000/year, seconded by Mr. Myerholtz; Approved unanimously. Mr. Warner made a motion to authorize publication of a part-time clerk position until filled, seconded by Ms. Rupp; Approved unanimously.*

Ms. Klockowski expressed interest in attending the WCEDC Holiday Reception on December 2, noting that the flyer was included in the council packet. *Mr. Warner made a motion to approve Ms. Klockowski's attendance not to exceed \$50 for registration, seconded by Mrs. Patel; Approved - 5, Opposed - 0, Abstained - 1, Ms. Klockowski.*

A motion to adjourn at 7:36PM was made by Mr. Myerholtz, seconded by Ms. Susor; Approved unanimously.



Stephanie Monts, Fiscal Officer/Clerk



Rick Easterwood, Mayor