

**The Village of Weston
Council Meeting Minutes
February 22, 2022**

Council Meeting was called to order by Mayor, Jeremy Schroeder at 6:00PM, followed by the Pledge of Allegiance and presentation of the agenda. A roll call was taken: Mrs. Ashley Patel, Mr. Craig Warner, Mr. Dave Dewitt, Mr. Rob Myerholtz, and Mr. Rick Easterwood. *A motion to excuse Mr. Dean Babcock was made by Mr. Easterwood, seconded by Mrs. Patel; Approved unanimously. A motion to approve February 7, 2022 council meeting minutes as written was made by Mr. Easterwood, seconded by Mrs. Patel; Approved unanimously.*

Old Business

Resolution 2022-4 declaring property (Silver St debris pile) a nuisance, received a final reading. *A motion for passage of Resolution 2022-4 was made by Mr. Easterwood, seconded by Mr. Dewitt; Approved unanimously.*

Resolution 2022-3 approving and authorizing the Mayor to execute the Toledo Edison LED street lighting agreement, received a final reading. *A motion for passage of Resolution 2022-3 was made by Mr. Easterwood, seconded by Mr. Warner; Approved unanimously.*

Reports

Fiscal Officer: Shad needs to be removed from the PNC bank account due to not being on council anymore. *Mr. Easterwood made a motion to remove Shad Kendall from the bank account and adding president of council Dave Dewitt, seconded by Mrs. Patel; Approved - 4, Opposed - 0, Abstained - 1, Mr. Dewitt.*

Administrator/Maintenance: Received an updated quote for handicap door with keypad entry, which would be mounted on the side of building, will need an electrician to run the electrical. Mr. Dewitt suggested seeing if an extension cord could be run to pigtail for when the electrician is able to come in. Have estimates for tires for the backhoe and plow truck. Requesting different back tires for the plow truck as the current tires are street tires and do not provide enough grip. Would be keeping the old tires (no rim) and using them on the front. Reviewed the Welcome Sign estimate of \$2,500 which includes the signs, installation and landscaping. The plow truck tires are a wishlist item and will be added to a list to budget for 2023.

The door can be put in as soon as March/April, this would come from general fund's repair of buildings and land. *A motion to approve up to \$10,000 (to include necessary electrical work) for the handicap door project was made by Mrs. Patel, seconded by Mr. Warner; Approved unanimously.*

A resident called claiming her vehicle was hit by the plow. After involving the sheriff and a neighbor providing video footage it was confirmed that the damage to this resident's vehicle was not done by a Village vehicle. Mr. Warner suggested we get a copy of that video.

Zoning Inspector: Have received a few responses regarding the letters sent out for expired tags, there is a new list of expired plates and possibly more but about 40+ vehicles are backed into the driveway.

Stephanie provided an update on the Mr. Junk property, Mrs. Stump reached out saying a dump company has come and cleaned up the property and is requesting Ken take a look to see if it is acceptable. She also provided all her contact information to keep in contact regarding the property.

Committee Reports

Rec Board: 2/19/22 ball signup date at the Village hall has been canceled and replaced with a district wide town signup at Otsego Elementary on 2/20/22. Current members of rec board are in need of volunteers and the "next generation" as current member's kids have or will age out of the program. Proposed hiring high school kids to do some field maintenance and run concession stands on game days. Will pay each kid \$25/night. Other towns do this and the concession stand makes enough to cover this expense. Need guidance on next steps to obtain a membership to either Sams Club or Costco. Requesting approval for a purchase order not to exceed \$700 for league expenses. Current fees for 10-12U is \$175/team and 14U \$250/team.

A motion to approve the \$700 blanket purchase order for league fees was made by Mr. Dewitt, seconded by Mrs. Patel; Approved unanimously.

Economic & Community Development: Were given sample zoning ordinances from other surrounding villages. Talked about areas in town that are available and/or open. The committee plans on moving forward with the discovery and drafting of a subdivision zoning ordinance. The committee plans on looking at other communities in our vicinity that have existing ordinances such as Pemberville and Haskins, and follow up with a special committee meeting with key professionals in attendance to decide the best way forward. Also discussed was the need to look into and follow up with revising our standard zoning code. Committee agreed to prioritize a subdivision ordinance since the village has no existing ordinance currently in place. Discussed the sample village survey Stephanie wrote up and suggested moving forward with the possibility of additional submittal options in addition to online. Waiting on a list of vacant properties in town and draft communication to them encouraging development, this includes commercial properties that currently have no active storefront. Spoke about the feral cat issue. Mayor talked about the possibility of using grant money from the Suburban Natural Gas to offer rebates to residents that spay or neuter feral cats. There is some question about whether tax dollars could or should be used. Mrs. Patel suggested that donation jars and an adopt a cat program could be marketed. The committee plans on looking into grants to help current and new business owners coming into the village. Committee would like to bring the feral cat situation and possible options back to council for more discussion. Committee would like to recommend the

Village survey move forward.

Council discussed the feral cat issue in detail. Mr. Dewitt suggested passing an ordinance making it illegal to feed cats, Paul Skaff asked how this would be enforced and also shared that Haskins and Bowling Green have a leash law for cats. Feral cat discussion has been tabled to gather more information.

A motion to approve the posting of the Village Survey was made by Mr. Warner, seconded by Mr. Easterwood; Approved unanimously.

Finance: Looked into setting up a universal fleet card. Credit card policy needs updated, Fiscal Officer will review to see who should be added and if any of the other sections need updated. Will recommend the rec board move forward with a Sam's Club Membership. Currently do not accept credit cards as a form of payment, Fiscal Officer is looking to give this as an option through the Square App. Reviewed handicap door quotes. Reviewed quote for plow tires and backhoe tires. Reviewed quote for welcome signs including installation and landscaping. Reviewed the Stryker Service Agreement and also had a discussion on the financial future of EMS and would like to invite the Chief and Assistant Chief to the April Finance meeting. Requested to split the training with the Wood County Auditor between the Finance Committee and the boards committee. General fund appropriations need to be amended to reissue outstanding fire department checks.

A motion to approve the Sam's Club membership was made by Mr. Warner, seconded by Mrs. Patel; Approved unanimously.

A motion to approve the purchase of tires for the backhoe through Northwest Tire Service for \$2,456.56 was made by Mr. Dewitt, seconded by Mrs. Patel; Approved unanimously.

A motion to approve \$2,500 for the Welcome Sign project including 4 signs, installation, and landscaping was made by Mrs. Patel, seconded by Mr. Dewitt; Approved unanimously.

A motion to approve the Stryker Service Agreement for the Power Cots and PowerLOAD at a 2 year contract rate of \$2,588 was made by Mrs. Patel, seconded by Mr. Myerholtz; Approved unanimously.

A motion to approve a Universal Fleet Card was made by Mr. Myerholtz, seconded by Mrs. Patel; Approved unanimously.

Upcoming Meetings: Safety 2/24 at 5:30PM, Personnel & Policies 2/24 at 6PM, Public Works 3/2 at 6PM, Cemetery 3/3 at 6PM

New Business

Ordinance 2022-5 making supplemental appropriations for the fiscal year ending December 31, 2022, received an emergency reading. Ordinance is to amend appropriations in the general fund to activate an inactive account to re-issue outstanding fire department checks. *A motion to suspend the rules for emergency reading of Ordinance 2022-5 was made by Mrs. Patel, seconded by Mr. Warner; Roll Call Vote, Yes: Mrs. Patel, Mr. Warner, Mr. Dewitt, Mr. Myerholtz, Mr. Easterwood. A motion for passage of Ordinance 2022-5 was made by Mr. Easterwood, seconded by Mrs. Patel; Approved unanimously.*

Approval of Expenditures

Council reviewed payment listing for February 8, 2022 - February 22, 2022 totalling \$32,488.49, with a motion to approve made by Mr. Dewitt, seconded by Mr. Warner; Approved unanimously.

Miscellaneous Business

Mrs. Patel shared that she would like to reach out to BGSU for grant writers, as they are more local. Mayor recommended that Mrs. Patel and Mr. Myerholtz brainstorm for grant writers.

Wood County Economic Development Commission dinner is Thursday April 21, and Mr. Dewitt, Mrs. Patel and Mayor shared they would attend. Will confirm final numbers at the last meeting in March.

Mr. Myerholtz inquired about the progress on the cemetery records. Also asked about the list of RITA's past year's delinquent taxes.

Citizens & Visitors

Paul Skaff (Village Legal Counsel), Shirley Moore

The meeting was adjourned at 7:25PM.

Jeremy Schroeder, Mayor

Stephanie Monts, Fiscal Officer/Clerk