

**The Village of Weston
Council Meeting Minutes
May 2, 2022**

Council Meeting was called to order by Mayor, Jeremy Schroeder at 6:00PM, followed by the Pledge of Allegiance and presentation of the agenda. A roll call was taken: Mrs. Ashley Patel, Mr. Dean Babcock, Mr. Craig Warner, Mr. Dave Dewitt, Mr. Rob Myerholtz, and Mr. Rick Easterwood. *A motion to approve April 18, 2022 council meeting minutes as written was made by Mr. Easterwood, seconded by Mr. Babcock; Approved unanimously.*

Old Business

Ordinance 2022-7 approving watershed license agreement with NWWSD, authorizing the mayor to sign the agreement, received a final reading. A question was asked regarding the water utility, NWWSD will be taking over the water bill completely. *A motion for passage of Ordinance 2022-7 was made by Mr. Warner, seconded by Mr. Easterwood; Approved unanimously.*

Professional shirts are still awaiting responses. It was noted to also include Ken, Harold and Gary.

Reports

Mayor: Mayor & Mr. Babcock met with the Habitat for Humanity selection committee and gave them the list of vacant properties from the Economic & Community Development committee. One of the properties is the Water St. road easement and they are very interested in that land and have talked to the property owner. They are interested in developing that land if we can come up with an infrastructure plan for it. This development could potentially have 10 houses versus Habitat having to make deals. There was discussion about this from the council and that uniformity across the board for undeveloped land is needed.

Fiscal Officer: Reminder of Heavy Trash day on May 14th. 4H will be planting in our flower pots this year. The 4H group is working on grant writing and if they are awarded they will be giving us the grant money to cover the cost of the flowers which is estimated to be \$30/pot. OML membership is not necessary as we have declared in the past, OML actually has affiliates we can be a member of for only \$50/year which may actually benefit us more than what OML is offering for \$520/year. The draft audit has been sent, there were only two exceptions one being a Purchase Order not certified and the other the F550 lease payments did not match the amortization schedule.

Administrator/Maintenance: Received a quote from NWO Mosquito Control for \$349/application with a minimum of 6 applications/year. The barrel cost of mosquito mist is going up to \$8,000 in the near future. Mayor suggested this be sent to Public Works for more discussion. Concrete pads at the ball diamond are finished. Mayor shared that the Taylor St waterline is moving forward as planned. Stephanie shared an email from John S that they plan to move forward with what was discussed at the meeting, which is removing trees. Harold was to follow up regarding the large maple trees on Taylor St to see if they can be removed or if it would require boring. Harold will follow up that those trees are not to be removed.

Zoning Inspector: Received Zoning permit application for an addition to house at 13443 Main St - approved. Received a text from the Mayor, citizen complaint re: 13711 Center Street. Based on previous text about the same property, had contacted the Wood County Health Department. Complaint from renter at 20440 Locust St regarding unsafe front steps and porch, owner ignoring the issue. Referred the renter to the Wood County Health Department as he had been told by the Wood County Building Inspector that it was a Village issue. Informed the renter that it was a civil matter and the Village would have no input. Emailed Stephanie 14 addresses for grass issues and a letter regarding an inoperable trailer in the boulevard at 20295 Oak St. Contacted the health department regarding the issue at 13711 Center St. The sanitarian informed me that he had visited the site on April 12, followed up with a letter detailing what was required on April 14. After May 6, the sanitarian will revisit site for an inspection, if issue still exists another letter giving 3 weeks will be sent, at the end of the second 3 week period another inspection will take place and if still not corrected a certified letter will be sent followed by another 3 week period and if still an issue it will then be taken to the Wood County Prosecutor.

Committee Reports

Economic & Community Development: Subdivision code/zoning revision- would like to invite SNG, NWWSD, and Toledo Edison to the June or July meeting to ask questions about some of the stipulations as we try to start our code/revision plans. By the May meeting we plan to start a list of questions to ask. Would like to change the committee meeting time to 5PM. The sidewalk ordinance draft (from previous year) for new builds had questions on if this is just if they build on a street that currently has sidewalks to connect to or if we would be having them lay sidewalk regardless if there are no current sidewalks on the street. Ashley reached out to the property

owner on Brooke Lane and they are looking to move in the near future, we feel the extension should move forward to be handled by streets. Still need to draft a letter for vacant properties and homes. Stephanie sent an email stating SNG does not have a problem with us using the grant money for neutering of cats but the Ohio State Auditor says differently. We cannot go over the amount of grant money and we get the grant money toward the end of the year, which would cause a misuse in taxpayer money. Stephanie reached out to Haskins about the leash law Paul Skaff had mentioned and the committee was also given a sample ordinance from Jerry City regarding containment of domestic animals. Still searching for a grant writer and would like to find 2-3 quotes. The Tmobile grant will be on hold until we find a grant writer.

Mayor asked if we could reach out to SNG to ask for an early payout of the grant. Mr. Myerholtz suggested SNG donate directly (to Midway) for cats. Mr. Warner reminded the council and Mayor that we would not want the Fiscal Officer to get in trouble with the auditors if they have confirmed this would be a misuse of funds. Stephanie also included that we would more than likely not be able to make a special fund as this is not necessarily a reimbursement grant, it is a grant we expect to receive that is included in our estimated resources.

Personnel & Policies: Still working on and reviewing handbook changes, needed a small clarification regarding sick leave and then the handbook should be done. This will be reviewed by legal counsel before official changes are adopted.

Mayor included he will be doing employee reviews this month and requested raises be discussed in the finance committee. It was also noted that Personnel & Policies will need to work on a reach alert policy.

Upcoming Meetings: Cemetery 5/3 at 6PM, Public Works 5/4 at 6PM, Finance 5/10 at 6PM, Rec Board 5/11 at 6:30PM

New Business

No new business at this time.

Approval of Expenditures

Council reviewed payment listing for April 19, 2022 - May 2, 2022 totalling \$13,220.79, with a motion to approve made by Mr. Easterwood, seconded by Mr. Warner; Approved unanimously.

Miscellaneous Business

RITA offers its members an opportunity to address non-filers through its non-filing delinquency program. The program consists of two parts, a letter campaign followed by the issuance of administrative subpoenas to those who do not respond to letters. We have the option to opt into just the letters or both the letters and subpoenas. The letters are free, and the subpoenas are \$1/ea. Stephanie informed council that it would be smart to do both as in previous years the subpoenas were \$8 and have proven effectiveness in collecting delinquent taxes. *A motion to do both the letter campaign and the administrative subpoenas for the 2022-2023 non-filing delinquency program was made by Mr. Easterwood, seconded by Mr. Myerholtz; Approved unanimously.*

Mr. Myerholtz asked about the status of the tax board members. Mayor informed him that Kathy would be recommended for the employee, and council is responsible for appointing the other two members. He also requested to reach out to Paul Skaff to see if a tax board is required to contract with RITA.

Citizens & Visitors

Shirley Moore, Jerry Mohler

Jerry Mohler was in attendance with Shirley Moore regarding the post office issue. Mr. Mohler would like to have a mailbox put up so he no longer has to go to the post office. He informed the council he is drafting a petition for residents of Maple St. He was told that the way the routes are set up have always been like that and it won't be changed. Weston PO does not have an open lobby after they close at 4:30PM like surrounding towns do because the outgoing mail is put in the lobby instead of the back door.

The meeting was adjourned at 7:31PM.

Jeremy Schroeder, Mayor

Stephanie Monts, Fiscal Officer/Clerk