

January 7, 2021

The cemetery trustees met in Village Hall, Shelen Stevens called the meeting to order at 6:00 pm.

Roll Call: Shelen Stevens, Dawn Blandy, sexton Tom Patton, clerk Jodie Domer, council members Diane Hillier & Dean Babcock, mayor Jeremy Schroeder, present. Shelen made motion to excuse Cindy Lewis' absence, Dawn second the motion, all in favor.

Minutes from the December 3, 2020 meeting were approved as read.

Old Business:

1. Still researching the steps on the south side of D Extension.

New Business:

1. Tom will contact Amend's for quote and purchase the new lawn mower which was pre approved.
2. Shelen made motion, Dawn second the motion to retain Jodie Domer as clerk of the cemetery board, all in favor, motion passed.
3. Shelen made motion, Dawn second the motion to retain Cindy Lewis as Chairperson, all in favor, motion passed.

There being no further business, meeting was adjourned.

Bills were approved for: none

Burials: none

Next meeting: February 4, 2021



Jodie J Domer, Clerk



Shelen Stevens

February 4, 2021

The cemetery trustees met in Village Hall, Cindy Lewis called the meeting to order at 6:00 pm.

Roll Call: Cindy Lewis, Shelen Stevens, Dawn Blandy, clerk Jodie Domer, council members Diane Hillier, Dean Babcock, & Ashley Patel, present.

Minutes from the January 7, 2021 meeting were approved as read.

Old Business:

1. Tom indicated that he has someone to pour the steps in D Extension when the weather breaks.
2. The mower has been purchased.
3. Jodie needs to contact Rutter & Dudley concerning the driveway sealing that should have taken place last fall.

New Business:

1. Jodie will contact the Fiscal Officer concerning the fact that we haven't seen any invoices for the board to approve in quite some time. The board would like to review and approve *all bills*.

Bills were approved for: None

Burials: None

Next Meeting: ~~April 1, 2021~~ March 4, 2021


Jodie J Domer, Clerk


Cindy Lewis, Chairperson

March 4, 2021

The cemetery trustees met in Village Hall, Cindy Lewis called the meeting to order at 6:00 pm.

Roll Call: Cindy Lewis, Shelen Stevens, Dawn Blandy, sexton Tom Patton, clerk Jodie Domer, council members Ashley Patel, and Dean Babcock.

Minutes from the February 4, 2021 meeting were approved as read.

Old Business:

1. Tom indicated that Kevin Stephenson from Genoa has given a quote of \$2,250 to complete the steps on the south side of D extension. Tom also indicated that he would like half down and the balance upon completion. He will discuss with him to see if something can be worked out, as this isn't the way a government entity usually handles these projects. Shelen made motion to accept this quote, Dawn second the motion. All in favor.
2. Tom also indicated that he will be picking up the check from Cheryl for the mower and delivering it on Monday, March 8, 2021.

New Business:

1. Jodie indicated that she will be going on vacation in April and is hoping to have Tom's books updated by then.

Bills were approved for: none

Burials: none

Next Meeting: April 1, 2021



Jodie J Domer, Clerk



Cindy Lewis, Chairperson

April 1, 2021

The cemetery trustees met in Village Hall, Cindy Lewis called the meeting to order at 6:00 pm.

Roll Call: Cindy Lewis, Shelen Stevens, Dawn Blandy, clerk Jodie Domer, council members Diane Hillier and Dean Babcock in attendance.

Minutes from the March 4, 2021 meeting were approved as read.

Old Business:

1. Kevin - the gentleman that will be pouring the steps in D Extension, will be completing soon. Payment after completion will work for him. Tom will pour foundations at the same time to save having to pay for a short load.
2. Rutter & Dudley has been contacted and we are in the schedule for drive sealing at the same cost as was quoted last year.


New Business:

1. There was a problem with the completion of a deed, everything has been taken care of.
2. Allen Henry inquired about planting an ornamental tree on his mother's grave which is against cemetery policy. Dawn made motion, Cindy second the motion to deny his request. All in favor, motion passed.
3. Tom purchased a new nozzle for the gas hose as it had rotted, was leaking and needed replaced.
4. Jodie will be out of town for the next meeting. Shelen made motion to reschedule the next meeting to Thursday, May 13, 2021 @ 6:00 pm, Cindy second the motion. All in favor. Motion passed.

Bills were approved for: Mid-Wood Inc

Burials: Robert Close
Joan Morgan

Next Meeting: May 13, 2021


Jodie J Domer, Clerk


Cindy Lewis, Chairperson

May 13, 2021

The cemetery trustees met in Village Hall, Cindy Lewis called the meeting to order at 6:00 pm.

Roll Call: Cindy Lewis, Shelen Stevens, Dawn Blandy, sexton Tom Patton, clerk Jodie Domer, and guest Linda Ribble present.

Minutes from the April 1, 2021 meeting were approved as read.

Old Business:

1. The individual that was going to install the steps in D Extension has indicated that he is no longer interested in the job. Tom presented quote from Jim Palmer Excavating Inc for \$3,683.94 for installation/pouring. Shelen made motion to accept, Dawn second the motion. All in favor. Motion passed.
2. It was determined that the foundation pour can wait until after Memorial Day as none of the monuments will be ready until after that time.

New Business:

1. Tom discussed that fact that Gary has indicated that he will no longer be working for the cemetery. Since Tom needs assistance, in particular preparation for Memorial Day, Shelen made motion, Dawn second the motion to hire Scott Domer, on an as needed basis, at \$9.00/hour. All in favor. Motion passed.
2. Tom indicated that his sprayer isn't working correctly. \$129.00 is the cost to purchase a new one. Shelen made motion, Dawn second the motion for Tom to purchase a new sprayer. All in favor. Motion passed.

Bills were approved for: Home Depot
 Amend's
 Goris Excavating

Burials: Kathleen Barnes

Next Meeting: June 3, 2021



Jodie J Domer, Clerk



Cindy Lewis, Chairperson

June 3, 2021

There was no meeting due to lack of quorum.

Bills: Rutter & Dudley Asphalt Maintenance

Burials: Carolyn Lashuay

Next Meeting: July 1, 2021

July 1, 2021

The cemetery trustees met in Village Hall, Cindy Lewis called the meeting to order at 6:00 pm.

Roll Call: Cindy Lewis, Dawn Blandy, clerk Jodie Domer, council member Ashley Patel present. Cindy made motion to excuse Shelen's absence, Dawn second the motion, all in favor. Motion passed.

Minutes from the May 13, 2021 meeting were approved as read. There was no June 3, 2021 meeting as there was not a quorum.

Old Business:

1. The contract for Jim Palmer Excavating Inc to install the steps on the south side of D Extension has been emailed back.
2. Jodie to finalize foundation orders for Tom to pour.


New Business:

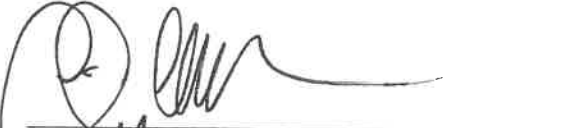
1. Cindy made motion to change the August meeting to August 12, 2021 at 6:00 pm, Dawn second the motion, all in favor. Motion passed.

Bills were approved for: Amend's

Burials: Charlotte Travis

Next Meeting: August 12, 2021


Jodie J Domer, Clerk


Cindy Lewis, Chairperson

August 12, 2021

The cemetery trustees met in Village Hall, Cindy Lewis called the meeting to order at 6:00 pm.

Roll Call: Cindy Lewis, Shelen Stevens, Dawn Blandy, clerk Jodie Domer, council members Ashley Patel and Dean Babcock present.

Minutes from the July 1, 2021 meeting were approved as read.

Old Business:

1. Still need to pour foundations, maybe wait and just have one pour.

New Business:

1. Shelen indicated that there are grants available at the state and federal levels, she will research.
2. Available graves in the Old Cemetery (Westfield) were discussed. Not sure if the map is accurate.

Bills were approved for: Goris Excavating
 Jim Palmer
 McKenzie's

Burials: Ron Sapp
 Joanne Lehman
 Ruby Hoile
 Melvin Chambers
 Michael Stickles

Next Meeting: September 2, 2021


Jodie J Domer, Clerk


Cindy Lewis, Chairperson

September 2, 2021

The cemetery trustees met in Village Hall, Cindy Lewis called the meeting to order at 6:00 pm.

Roll Call: Cindy Lewis, Shelen Stevens, Dawn Blandy, sexton Tom Patton, clerk Jodie Domer, council members Dean Babcock and Ashley Patel present.

Minutes from the August 12, 2021 meeting were approved as read.

Old Business:

1. Planning on pouring foundations the first part of October and just do one pour this year.
2. Palmer will be out to pour the steps at D Ext, late next week or the ^{beginning} binning of the following week.

New Business:

1. It was mentioned that an ATV has been driving on the grass and on & around the soldier's mound. The Sheriff's Office will be called if they are there again.
2. Tom asked if a mini excavator could be rented for foundation digging. Shelen made motion to rent a mini excavator to facilitate the foundation digging, Dawn second the motion. All in favor, motion passed.
3. A price increase was discussed. Jodie will have comparison prices and suggestions ready for the next meeting. There will be plenty of time for council's approval and the appropriate ordinance readings for the increase to go into effect on January 2, 2022.

Bills were approved for: None

Burials: *Michael Stickle*
Phyllis Murphy

Next Meeting: ~~November 4, 2021~~
10/7

Jodie J Domer, Clerk

Cindy Lewis, Chairperson

October 7, 2021

The cemetery trustees met in Village Hall, Cindy Lewis called the meeting to order at 6:00 pm.

Roll Call: Cindy Lewis, Shelen Stevens, Dawn Blandy, sexton Tom Patton, clerk Jodie Domer, council members Dean Babcock & Ashley Patel present.

Minutes from the September 2, 2021 meeting were approved as read.

Old Business:

1. The steps in D Extension are in and look very good. Looking at possibly doing 1 set per year.
2. Burial/grave purchase fees were discussed with comparisons made with other cemeteries in the area. Shelen made motion, Dawn second the motion to increase the fees to: O/C \$350.00 resident, \$650.00 non resident; grave purchases residents \$350.00/grave, non resident \$650.00/grave; O/C baby (up to 3')/cremation residents \$200.00, non resident \$300.00. The additional charge for weekends and holidays \$350.00 for resident & non resident. Foundation fees to increase to \$.30/square surface inch. All in favor, motion passed. The proposal will go to council for their approval and will go into effect January 1, 2022.
3. Tom is addressing the ATV's driving off the driveways.
4. Tom indicated that the cost of the rental of a mini excavator for foundation diggind is \$230.00/day and \$48.21 for the trailer to haul.


New Business:

1. Jodie will begin reviewing the rules and regulations for changes/updates.
2. Salary increase for Tom was discussed, Jodie will put figures together for the next meeting.
3. Budget items will need to be presented to the fiscal officer for 2022 budget purposes. Drive sealing, another set of steps and salary increase was discussed, to be determined at the next meeting.

Bills were approved for: Amend's

Burials: Richard Borough
Danny Courtney

Next Meeting: November 4, 2021



Jodie J Domer, Clerk

Cindy Lewis, Chairperson

November 4, 2021

The cemetery trustees met in Village Hall, Cindy Lewis called the meeting to order at 6:00 pm.

Roll Call: Cindy Lewis, Shelen Stevens, Dawn Blandy, sexton Tom Patton, clerk Jodie Domer, council member Ashley Patel, & Mayor Jeremy Schroeder present.

Minutes from the October 7, 2021 meeting were approved as read.

Old Business:

1. Foundations will hopefully be poured next Wednesday (11/10/2021) or Thursday (11/11/2021). The cost will be \$120.00 per day for the concrete buggy rental.
2. Tom indicated that Palmer's suggested refurbishing the existing steps throughout the cemetery, as opposed to replacing, to continue the older characteristics of the cemetery. He will have them prepare a quote to present to the board.
3. Jodie will continue working on updating the rules and regulations.

New Business:

1. The new pay forms that were prepared by the fiscal officer were reviewed and discussed. Jodie will speak with the fiscal officer to see if we can continue using the old forms as they work better for our circumstances.
2. The wages for the sexton position were discussed. There were many ideas for the wages for the sexton. Jodie will be meeting with the fiscal officer concerning the budget and have better figures for discussion at the next meeting.
3. Mayor Schroeder discussed the cemetery records and the need for backup documents.

Bills were approved for: Jim Palmer Excavating
 Mid-Wood Inc
 Home Depot
 Amend's
 Northwest Tire Service

Burials: Harold Edwards
 George Campbell

Next Meeting: December 2, 2021



Jodie J Domer, Clerk

Cindy Lewis, Chairperson

December 2, 2021

The cemetery trustees met in Village Hall, Cindy Lewis called the meeting to order at 6:00 pm.

Roll Call: Cindy Lewis, Shelen Stevens, Dawn Blandy, clerk Jodie Domer & council member Dean Babcock present.

Minutes from the November 4, 2021 meeting were approved as read.

Old Business:

1. Foundations are poured.
2. The existing/old payment approval forms will continue to be used by the cemetery board.
3. After discussion and review of the budget, Shelen made motion to increase the sexton's salary by \$2,720/year to total \$18,720/year, effective January 1, 2022, and that the position remain a salaried position, Dawn second the motion, all in favor. Motion passed.

New Business:

1. None

Bills were approved for: K-T Equipment Rental Inc
 Home Depot

Burials: Jon William Sockman
 Homer Lee Hill

Next Meeting: January 6, 2022


Jodie J Domer, Clerk


Cindy Lewis, Chairperson