

RECORD OF RESOLUTIONS

BEAR GRAPHICS 800-325-8094 FORM NO. 300-5

Resolution No. 2026-7 Passed July 20, 20 26

VILLAGE OF WESTON, WOOD COUNTY, OHIO  
RESOLUTION NO. 2026 - 7

RESOLUTION TO CREATE THE VILLAGE OF WESTON PARKS  
AND RECREATION ADVISORY COMMISSION

WHEREAS, the Village of Weston is a Statutory Village located in Wood County, Ohio, and

WHEREAS, the Village of Weston has powers of local self-government pursuant to Ohio Constitution Article XVIII, Section 3, and

WHEREAS, the Village of Weston manages its parks and recreation facilities, and

WHEREAS, the Village of Weston desires to create a parks and recreation advisory commission to assist the Village Council with planning, development, and maintenance of parks, recreational facilities, and programs.

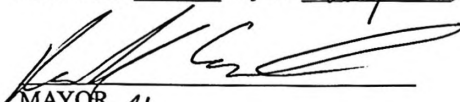
NOW, THEREFORE, BE IT RESOLVED, by the Council of the Village of Weston, Wood County, Ohio:

Section 1. Thereby created the Village of Weston Parks and Recreation Advisory Commission for the purposes of advising the Village Council as to planning, development, and maintenance of parks, recreational facilities, and programs, subject to the provisions and limitations of the attached Exhibit.

Section 2. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any other committees that results in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Vote On Resolution: Ayes 6 Nays 0 Abstain 0

Passed this 20 day of July, 2026.

  
MAYOR

  
PRESIDENT OF COUNCIL

ATTEST:  
  
CLERK

CERTIFICATION

I HEREBY CERTIFY THIS TO BE A TRUE AND ACCURATE COPY OF THE VILLAGE OF WESTON RESOLUTION NUMBER 2026-7, AND THAT THERE IS NO NEWSPAPER PUBLISHED IN THE VILLAGE OF WESTON, AND THAT PUBLICATION OF THIS RESOLUTION WAS MADE BY POSTING IT AT THE FIVE PUBLIC PLACES DESIGNATED BY ORDINANCE 2023-1 ON July 20, 2026.

  
CLERK, VILLAGE OF WESTON

## **Village of Weston Parks and Recreation Advisory Commission**

### *Village Parks and Recreation Advisory Commission*

- A) The Parks and Recreation Advisory Commission, hereafter referred to as “Commission”, is hereby established for the purpose of studying, organizing and coordinating park maintenance, recreational activities, events and programs in and for the Village of Weston with council approval.
- B) The Commission shall be composed of not less than three nor more than five volunteer members appointed by the Mayor, with a minimum of two members being residents of the Village of Weston (the “Village”). The Council may appoint one additional representative member from its body to serve on the Commission in an oversight role, only. With the exception of the Council-appointed member, no elected official of the Village shall serve as a member of the Commission. Any member may be removed by the Mayor with or without cause, with the consent of a majority of the Council. Each member appointed by the Mayor shall serve a term of three years.
- C) Each member shall have one vote. No matter may be advanced absent majority vote of those members voting.
- D) The Commission is a Public Body, as that term is defined at ORC 121.22.

### *Powers and Duties*

The Commission is hereby recognized as an oversight body of the Village. The Commission shall serve to advise the Village Council as concerns the planning, development, and maintenance of parks, recreational facilities, and programs that cater to the needs and interests of village residents. The Commission shall work closely with local authorities, community organizations, and residents to identify recreational needs, propose improvements to existing facilities, and advocate for the creation of new parks or recreational spaces, and shall have the following powers:

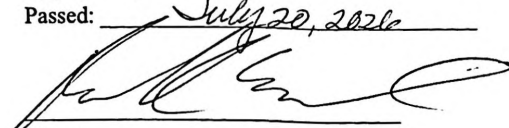
- A) To create a long-term and short-term Master Plan concerning Village parks and recreation.
- B) To study and advise Village Council concerning recreational activities, events, facilities and programs for the Village of Weston.
- C) To implement programs and activities approved by the Village Council.
- D) To advise the Village Council on maintenance, upgrades, and improvements to Village parks, playgrounds, and other recreational areas.
- E) To seek vendors and other providers of materials and services for the implementation of activities, events and programs organized by the Commission. In no event shall the Commission or any of its members bind the Village to, or enter into, a contract or other agreement with a third party on behalf of the Village.
- F) To expend public funds not to exceed those specifically appropriated by Village Council for recreational facilities, programs, activities, and events. In no event shall the Commission or any of its members expend funds not previously approved by the Village Council, nor shall the Commission or any of its members commit public funds without prior approval by the Village Council and certified by the fiscal officer.
- G) To seek grants and other funds for use for the benefit of Village parks and recreation.
- H) To adopt rules regulating its proceedings, activities, events and programs.

## Meetings

- A) The Commission shall appoint a Chairperson and a Secretary at the first meeting of each year. The Chairperson shall preside over meetings of the Commission. The Secretary shall keep minutes of all meetings of the Commission and shall submit copies of all meeting minutes to the Village Fiscal Officer and/or Village Clerk upon approval of such meeting minutes by the Commission. Additionally, if a council representative member has not been appointed to the commission, then copies of all meeting minutes shall be made available to Council to be read at the next available council meeting.
- B) At the first official meeting of the year, the Commission shall assign a meeting day and time to recur monthly (e.g. regular meetings on the second Wednesday of each month at 6:30PM). The newly assigned meeting schedule shall be recorded in the meeting minutes and communicated to the Village clerk to be added to the calendar for public notification. The commission shall hold a regular monthly meeting to be scheduled at the first meeting of each year at the Village Hall (13234 Main Street) and suggested not to exceed 2 hours. All meetings of the Commission shall be open to the public and shall be subject to the provisions of the Ohio Open Meetings Act ORC§ 121.22.
- C) The commission shall not hold a special meeting unless it gives at Least forty-eight hours' advance notice to the Village Clerk to be posted publicly. In the event of a committee meeting cancellation, proper notification procedures are crucial. The committee chairperson holds the responsibility for all notification processes, including the posting of a notice on the front door of the meeting location to inform attendees of the cancellation. Regular attendees such as employees or officers must also be notified by the chairperson. Additionally, the chairperson must promptly notify the Fiscal Officer/Clerk via email about the cancellation. This ensures that all relevant parties are informed and helps prevent any confusion or inconvenience arising from the cancellation of the meeting.

Approved by Resolution 2026-7

Passed: July 20, 2026

  
Mayor

  
President of Council