

RECORD OF PROCEEDINGS

Minutes of

Meeting

CAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

April 6

20 26

The Village of Weston
Council Meeting Minutes

April 6, 2026

Council Meeting was called to order by Mayor Rick Easterwood at 6:00PM, followed by the Pledge of Allegiance and presentation of the agenda. A roll call was taken: Mr. Craig Warner, Mr. Travis Ackerman, Ms. Erica Rupp, Mrs. Ashley Patel, Ms. Jessica Susor, and Ms. Brittney Klockowski. *A motion to approve March 16, 2026 council meeting minutes as written was made by Ms. Susor, seconded by Mrs. Patel; Approved unanimously.*

Public Presentation

Megan Newlove was in attendance to introduce herself as a candidate for Wood County Juvenile Court Judge. She shared her background, including over 25 years of legal experience in juvenile, probate, estate planning, adoptions, and stated she is meeting with community leaders across the county to better understand local concerns. She expressed interest in receiving feedback on how juvenile and probate court services are working within the community, including any challenges facing local youth and families, as well as areas that are working well. She emphasized her goal of becoming familiar with each community's needs and concerns. Ms. Susor asked for information for youth programs and preventative resources, noting that some of the local youths are at risk of getting in trouble. Megan acknowledged that programs are available and offered to provide additional information and resources, leaving her contact information for future communication.

Sandy Spang from the Lake Erie West Regional Council arrived to provide an overview of the organization and its services available to member communities. She explained the recent name change and emphasized the council's role in supporting regional collaboration across multiple areas, including economic development, water quality, transportation planning, and governance support. She highlighted resources available to members such as grant assistance, data and mapping services, infrastructure and transportation planning support, and educational opportunities. She encouraged the Village to utilize these services, particularly for identifying and applying for funding opportunities, conducting studies, and accessing technical data. Discussion included available funding and assistance for brownfield assessment and redevelopment, as well as potential resources to address local infrastructure concerns such as flooding and road conditions. Sandy noted that various state and federal funding options may be available and encouraged coordination to pursue these opportunities.

Reports

Mayor: Mayor Easterwood reported that brush pickup is scheduled for April 27–May 1, and heavy trash drop-off will take place May 2 from 8:00AM to 12:00PM at Alumni Park/Old Bus Garage. A Parks & Rec PDF is included in the folder and will be discussed under New Business.

Fiscal Officer/Administrative: Mayor Easterwood summarized the Fiscal Officer's written report, noting an increase in the sheriff contract rate and that the budget will fall short if coverage continues at 26 hours per week. The Fiscal Officer requested direction on whether to amend appropriations or further reduce hours. Mayor Easterwood noted that hours had already been reduced to stay within budget and that the rate increase is effective with March billing. *Ms. Klockowski made a motion to reappropriate, seconded by Mr. Ackerman; Approved – 5, Opposed – 1, Mrs. Patel.*

Administrator/Maintenance: Harold reported that some brush pickup has been completed, including two loads taken to Schooner Farms and removal of a tree from the cemetery. For the Taylor St. and Milton St. project, the location of a collapsed line has been identified; repairs are pending until the ditch is lowered below the drainage level. He noted that the sewer line installed by NWWSD was cut and not restored properly, and photos are available in the Public Works folder. Mrs. Patel reported a pothole on Center Street, and Mayor Easterwood noted another at Milton and Cherry. Harold also met with a Toledo Edison area Project Manager to review lighting needs, including locations for new lights and existing repairs, and is awaiting a cost estimate.

Code Enforcement/Zoning: Ken reported receiving an email from a resident regarding the possibility of having ducks; the resident was informed they are not permitted unless part of a 4-H project and would still require Village Council approval. He also mailed four notices of violation for items located within the right-of-way, allowing 14 days for correction before being declared a nuisance. Ken received inquiries from residents on Sycamore Street and Taylor Street regarding permissible locations and requirements for accessory structures. He also issued a permit for an accessory structure on Taylor Street (Permit #2026-01).

Ken noted that with the grass growing season approaching, the Village typically issues 7-day notices for compliance. He asked whether repeated notices are required throughout the season for the same property. Paul Skaff advised that each instance is treated as a new occurrence, requiring a new notice.

Committee Reports

Committee meeting minutes are maintained separately by each committee and are available as public records.

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Community Development & Public Affairs: Committee chair Ms. Rupp presented the report from the 3/17 meeting.

Community Garage Sales will be held June 11–14. Mrs. Patel requested permission for food trucks to operate throughout the Village during the garage sale days. *Mrs. Patel made a motion to allow food trucks during the garage sale days, to be strategically placed on Friday and Saturday, seconded by Mr. Ackerman; Approved unanimously.*

Safety: Committee chair Mrs. Patel presented the report from the 3/23 meeting.

Public Works: Committee chair Ms. Klockowski presented the report from the 3/24 meeting.

It was reported that the tile in front of the fire station appears to be clay, though this has not been confirmed by camera. Mayor Easterwood attended a township meeting to discuss the issue; at the conclusion, it was generally considered a Village responsibility. CamTech will jet the line and verify whether it is plugged or collapsed. The goal is to improve water flow through the Village. If necessary, Harold may complete the work if he is comfortable doing so, as it is not currently in the budget. *Ms. Susor made a motion to move the Merrill Park/Fire Station tile project to Public Works, seconded by Mr. Warner; Approved unanimously.*

Tree Commission: Liaison Ms. Klockowski reported on the 3/30 Tree Commission meeting. Logan Wick was voted Chair, and Dean Babcock was selected as Vice Chair by proxy. The Commission reviewed the establishment ordinance. It was determined that meetings will be held on the 2nd Tuesday of each month at 6:00PM at the Village Hall. Stephanie Miller offered to provide a TRAQ-based assessment of the Village trees during the fall/winter and presented a digital copy of a tree care ordinance for review. The Commission reviewed the ordinance line by line to tailor it to the Village's needs, and the draft will be forwarded to Paul Skaff for legal review. The Commission plans to continue reviewing the ordinance at the April meeting.

Mrs. Patel asked whether the Commission was planning any activities for Arbor Day. Ms. Klockowski stated that Arbor Day had not been discussed at the March meeting, but the Commission will meet again before Arbor Day and is assumed to address it at that time.

Cemetery: Liaison Mr. Warner reported on the Cemetery Board meeting. The Sexton reported that wreath pickup has been completed and that interviews will be conducted for seasonal employees. Jodie is following up with Paul Skaff regarding drafting cemetery rules. An update for the Spoerl marker was provided, noting that Jane Spoerl expressed concerns with the agreement presented in February. It was agreed that she would highlight her concerns and email to the cemetery board. The cemetery board will review the concerns with legal. A \$100 gift certificate to McKenzie's Flowers was given to the Dewitt family after the passing of Ralph Dewitt. Jodie got approval from the board to use the gift certificate and additional money from the family to plan a variegated Beech Tree, with the location to be determined. A quote of \$220 per sign was received for posting cemetery rules. Jodie is also exploring the use of a QR code on signage to link directly to the cemetery rules.

Upcoming Meetings: Administrative Process 4/13 at 6PM, Tree Commission 4/14 at 6PM, Community Development & Public Affairs 4/21 at 5:30PM, Safety 4/27 at 6PM, Public Works 4/28 at 6PM

Mayor Easterwood reported that there will be no Parks & Rec meetings in the coming months due to resignations. Mr. Warner inquired about the return policy for the laptop; Mayor Easterwood stated it had never been issued, taken out of Village Hall, or set up, and confirmed that it had been returned.

New Business

Resolution 2026-3: contract to furnish emergency management between Wood County, Ohio and the Village of Weston, received an emergency reading. *A motion to suspend the rules for emergency reading of Resolution 2026-3 was made by Mr. Warner, seconded by Ms. Rupp. Roll Call: Mr. Warner - Yes, Mr. Ackerman - Yes, Ms. Rupp - Yes, Mrs. Patel - Yes, Ms. Susor - Yes, Ms. Klockowski - Yes. A motion for passage of Resolution 2026-3 was made by Mrs. Patel, seconded by Ms. Klockowski; Approved unanimously.*

Ordinance 2026-4: an ordinance approving, adopting, and enacting American Legal Publishing's Ohio Basic Code, 2026 edition, as the code of ordinances for the municipality of Weston, Ohio, received an emergency reading. *A motion to suspend the rules for emergency reading of Ordinance 2026-4 was made by Mrs. Patel, seconded by Ms. Rupp. Roll Call: Mr. Warner - Yes, Mr. Ackerman - Yes, Ms. Rupp - Yes, Mrs. Patel - Yes, Ms. Susor - Yes, Ms. Klockowski - Yes. A motion for passage of Ordinance 2026-4 was made by Mrs. Patel, seconded by Ms. Klockowski; Approved unanimously.*

Mayor Easterwood announced the hiring of Anette Davis from Whitehouse as Clerk, with training set to begin

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tomorrow. Training will be conducted by Stephanie. For approximately the first few weeks, office hours will be held with the doors locked to allow her to get acclimated, after which regular public access hours will resume. He also noted that Council still needs to assist with organizing the committee folders.

Mayor Easterwood stated there is currently no Parks & Rec board and recommended its responsibilities be temporarily assigned to the Community Development and Public Affairs committee until Council determines a long-term structure. *Ms. Susor made a motion to refer the topic, including planning and structure, to the Administrative Process committee.* After discussion regarding public interest and appropriate process, there was general agreement to review the matter further in that committee. Additional discussion took place on whether park responsibilities should fall under Community Development or Public Works, with consideration given to current committee workloads. *Ms. Susor's motion regarding the Parks & Rec structure was seconded by Ms. Klockowski; Approved unanimously. Mr. Warner then made a motion to move park improvements to the Community Development committee, seconded by Mr. Ackerman; Approved unanimously.*

Ms. Klockowski asked about coordinating a meeting with Lake Erie West. Mr. Warner suggested the matter be handled through committee, while Ms. Susor recommended scheduling it as an informational meeting similar to GLCAP, allowing anyone interested to attend. It was noted the meeting should be advertised since it would be public, and Ms. Susor suggested Mrs. Patel continues coordinating with Lake Erie West.

Ms. Klockowski also shared information about an upcoming "Funding Friday" session at WW Knight Preserve from 10:00-11:30AM, noting there is no cost to attend. She added that if a list of potential projects is compiled, she would be willing to bring that information forward. The sessions are facilitated by Annsley and Marissa from Lake Erie West.

Approval of Expenditures

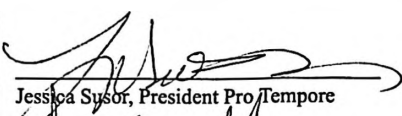
Council reviewed a summary of the bills (\$23,176.02) and outstanding invoices (\$8,349.74). A motion to approve the summary of the bills and payment of outstanding invoices was made by Mrs. Patel, seconded by Ms. Susor; Approved unanimously.

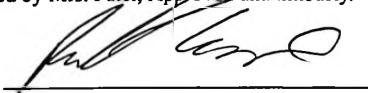
Citizens & Visitors

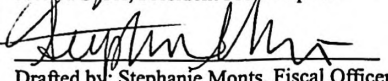
Megan Newlove, Sandy Spang (Lake Erie West), Paul Skaff (Village Legal Counsel), LuAnn Hunt, Shirley Moore, Jeremy Schroeder

Jeremy Schroeder asked whether multiple people had applied and if interviews had been conducted. Mayor Easterwood responded that interviews were offered to those who were interested, noting that interviews had taken place a few weeks prior. One candidate was offered the position but declined, citing too much drama, which required restarting the process. He also shared that five individuals were contacted for the next round, but only one attended, with the others not showing up. Jeremy then asked for confirmation regarding all three Parks & Recreation members who had resigned, and Mr. Warner read the resignation letter dated March 25.

A motion to adjourn at 7:37PM was made by Mr. Warner, seconded by Mrs. Patel; Approved unanimously.


Jessica Susor, President Pro Tempore


Rick Easterwood, Mayor


Drafted by: Stephanie Monts, Fiscal Officer