

RECORD OF PROCEEDINGS

Minutes of

Meeting

JAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

February 17

20 26

Village of Weston Council Meeting Minutes

February 17, 2026

Council Meeting was called to order by Jessica Susor at 6:00PM, followed by the Pledge of Allegiance. A motion was made by Mr. Craig Warner and seconded by Mrs. Ashley Patel that in the absence of the Mayor, Council President Ms. Jessica Susor was designated as acting chair and voting on actions only in the event of a tie. Roll call was taken with Mr. Craig Warner, Mr. Travis Ackerman, Ms. Erica Rupp, Mrs. Ashley Patel and Ms. Brittney Klockowski unanimously agreed; 5 yes.

An attendance roll call was taken: Mr. Craig Warner, Mr. Travis Ackerman, Ms. Erica Rupp, Mrs. Ashley Patel, Ms. Jessica Susor presiding as chairing meeting rather than participation from the council floor and Ms. Brittney Klockowski present.

The Agenda was presented and the following items were added: Knox Box installation and possible grants added to new business and TMACOG meeting take away discussion added to miscellaneous business. Motion made by Mr. Craig Warner to accept modified agenda and seconded by Ms. Erica Rupp; unanimously approved

A motion to approve the February 2, 2026 council minutes as written was made by Mr. Craig Warner and seconded by Mrs. Ashley Patel; approved unanimously

Old Business

Reports

Mayor: Presiding Officer noted Mayor was unable to attend the meeting due to the meeting being moved a day later than normal due to holiday but was listening online.

Fiscal Officer: Presented by Presiding Officer, Ms. Jessica Susor. Several 2025 purchase orders will require Council approval to be carried forward to 2026 so the payments may be applied. Typically, purchase orders are carried over solely to allow payment of outstanding invoices from the prior year that have not been received. In this case, some of the purchase orders will involve new invoices being applied to a 2025 purchase order, which is why Council approval is required. Additionally, a few of these purchase orders are still awaiting invoices and wanted to make Council aware of the ongoing issue of untimely invoices. If delayed invoicing continues to be an issue we should consider evaluating alternative vendors.

Actionable Items: The following PO carryovers to be approved by Council

84-2025 Deshler Municipal Utilities \$625
99-2025 Kendall Plumbing & Heating Ltd \$500
116-2025 OHM Advisor \$11,989
51-2025 Rowes Tree Service \$500
112-2025 State of Ohio \$2000
35-2025 Blanket PO \$500

Motion to approve PO carryovers made by Ms. Brittney Klockowski; seconded by Ms Erica Rupp; unanimously approved 5

Actionable Item: Received an email from Haraz Ghanbari's legal aid about state capital budget funds that were allocated to the Village years ago. We had previously declined the \$60,000 but it was never formally released so it is available and could be redirected to another project. Fiscal Officer let them know she would inform the Mayor and Council so a decision can be made, either to select a project from the list in the council meeting folder or to officially release the funds if they do not plan to use them. The deadline is March 12, 2026. The Fiscal Officer is still waiting to confirm whether this would require matching funds but her understanding from before is that we have up to \$60,000 to use on an eligible project and a match would only be needed if the project cost exceeds that amount. Council discussed several projects going on that the monies could be used for.

A motion was made by Mr. Craig Warner that the funds be used for Cyber Security and seconded by Brittney Klockowski; unanimously approved

Administrator/Maintenance: Harold reported that parts for truck repairs have been ordered and will be in February 19, 2026 and he will then get the truck fixed. In the meantime cleaning up the shop.

Code Enforcement/Zoning: Report submitted by Ken Taylor and read by Ms. Jessica Susor.

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- 02/03/26 Sent email outlining discussion points for updates to the snow removal ordinance.
- 02/04/26 Received a call from the owner of the apartments on Brook Lane questioning the possibility of storage sheds on property
- 02/05/26 Emailed Paul regarding Brook Lane request and possible need for a variance
- 02/16/26 Called the owner of the Brook Lane Apartments, he is looking into building storage units for his tenants at the east end of the apartments on the same property. Gave him set-back information and talked about the possibility of a variance

Committee Reports

Administrative Process: Presented by Mr. Craig Warner.

- The committee discussed repair quotes from Thayer Chevrolet and Advance Auto Parts. It was decided that Harold will proceed with completing the repairs he is able to perform independently. There was a discussion regarding an ongoing oil leak, which has reportedly been an issue for some time. Staff should ensure the vehicle's oil level is checked and maintained prior to operation
- Regarding the OPWC-funded paving project, changes to the scope of the work were discussed at a late January meeting. These changes include the addition of ADA-compliant sidewalk ramps and removal of insecton at Main and Cherry from the paving scope- as it was addressed during the paving project 2-3 years ago. Advertising for bids began on February 16 and will continue the week of February 23. Bid opening is scheduled for March 3 with the award letter anticipated on March 10 and council approval on March 17
- The Fiscal Officer reported that year-end financials have been completed. Final revenue figures are expected by March
- The committee briefly discussed the township's request for electrical assistance to the safety building. The committee agreed that the existing levy already covers this expense and that the village should not be required to pay twice for utilities
- Ordinance#174.05 regarding snow removal was discussed. After the meeting an email from Ken Taylor was reviewed. Section(a) mandates that all snow and ice be removed from sidewalks within 24 hours following an event of two or more inches of snow or ice. Ken indicated he spoke with Jessica who stated that Section (b) should have been removed or reworded during the past summer. This section will need to be revisited at a future meeting. Ken also noted that Section © requires revision, as the second sentence references a \$75.00 cost for adjacent property. He believes this is an error as it would result in a corner lot being charged less than an adjacent lot
- Liaisons were discussed and how they are working. This topic was tabled as it was initially brought forward by Ms. Susor who was not present at the meeting.
- Items for the next meeting:
 - Council liaisons and recent changes, follow-up discussion on effectiveness
 - Cybersecurity policy
 - Social awareness policy
 - Parking across sidewalks

Actionable Items:

A Motion was made by Mr. Craig Warner to move the CDBG grant to Public Works; Mr. Craig Warner will serve as point person; seconded by Ms. Brittney Klockowski; unanimously approved

A motion was made by Mr. Craig Warner to update Council rules and committee attendance policy to be limited to missing a total of 4 meetings; seconded by Ms. Erica Rupp; unanimously approved

A motion was made by Mr. Craig Warner to Approve 7-year financing through NCL for the new Ambulance; seconded by Ms. Brittney Klockowski; unanimously approved

Parks & Recreation: Minutes dated 01/07/26 read by Mr. Travis Ackerman

- The meeting started with a Pledge.
- Howard Lashuay, Ron Dalls, Douglas Marion, Rob Myerholtz, Brittney Klockowski, Mayor Rick Easterwood and Samantha Wick.
- The board talked about having an interaction with the Weston Sport Initiative to discuss how we could help each other
- Mr. Dallas made a motion to finalize design with Ridge artworks of new park signs so that they all match. Second was from Mr. Lashuay and the motion passed
- Board discussed ADA compliance and discussed areas we have looked into to get ADA park equipment as well as funding

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- The board discussed the homeland security grant that we can look into to purchase security cameras for our parks as well if the village wanted to piggyback the system for their other properties
- The board approached Mr. Myerholtz about his interest in joining the board so that we may utilize his familiarity with ADA compliance and help in finding funding to complete this.

Motion to close the meeting by Mr. Marion, second from Mr. Lashuay and the vote passed

Cemetery: Committee summary read by Mr. Craig Warner

- The cemetery will permit the Spoerl Monument, unaltered, in its existing place of installation. The Spoerl family will assume any and all such liability for the maintenance and upkeep of the Monument and agree to keep it maintained and not permit it to deteriorate
- Working updating rules and providing everyone with a copy of rules when they purchase a plot. An update to rules is being worked on
- The Mayor is working with Paul Skaff on how the cemetery will receive legal counsel in the future
- Cemetery board wished to keep its liaison and to report a summary of each meeting to council
- Working on getting quotes for signs at the entrances that will have park rules
- Working on policy for guests and the meeting agendas

Community Development: Presented by Ms. Erica Rupp.

- Meeting held on February 10. Logan Wick was sworn in for a 2 year term and Dean Babcock for a 1 year term to the Tree Commission with Brittney Klockowski serving as council member to the Tree Commission
- Committee is planning a family spotlight section for the next newsletter
- Seeking pricing to replace gazebo roof intending to use the Suburban Natural Gas Company development fund of \$1,454.

Upcoming Meetings: 2/23 Public Safety 6:00PM, 2/24 Public Works 6:00PM

New Business

Ms. Brittney Klockowski and Ms. Jessica Susor requested approval to attend the Lake Erie West Region Comprehensive Economic Development District Strategy Summit on March 6 which has a registration fee of \$25. The summit, representing five counties, focuses on developing strategy to increase the region's economy and it would be beneficial to the Village. *Motion to approve by Mr. Craig Warner and seconded by Mrs. Ashley Patel; Approved - 4 Ms. Brittney Klockowski Abstained.*

Mrs. Ashley Patel proposed that the Village check into the possible implementation of Knox Boxes for elderly and disabled residents, similar to a program the Bowling Green Fire Dept is doing which allows first responders access to locked homes during calls. *A motion was made by Mrs. Ashley Patel and seconded by Mr. Travis Ackerman to assign the Knox Box initiative to the Safety Committee to explore grant opportunities Approved - 5*

Approval of Expenditures

Council reviewed a summary of bills (47,190.14) and outstanding invoices (4170.34). *A motion to approve the summary of bills and payment of outstanding invoices was made by Mrs. Ashley Patel and seconded by Ms. Erica Rupp unanimously approved*

Miscellaneous Business

- Brittney Klockowski introduced via email the concept of a Joint Economic Development District (JEDD), which allows the village to share in the income of an entity such as a data center or the solar field located in the township if it stresses the village's expenses. *A motion was made by Ms. Brittney Klockowski and seconded by Mr. Craig Warner; approved-5 to move the topic of JEDD to the Public Works Committee for discussion and research.*
- Ms. Jessica Susor, Presiding Officer discussed the possibility of property tax removal being placed on the ballot in the fall and the financial impact this would have on the village if passed. *A motion was made by Ms. Brittney Klockowski and seconded by Mr. Travis Ackerman; approved-5 to send this topic to the Administrative Process Committee to discuss financial implications, aligning with the existing work on House Bill 31*

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Citizens & Visitors Present: Logan Wick, Samantha Wick, Alyx DeLa Cruz, Keith Leady, Sara Keith, Rob Myerholtz, LuAnn Hunt, Shirley Moore, Jeremy Schroeder, Jigar Patel. **Virtual:** Ron Dallas, Bobbie Griffin, Sue Clanton, Neighborhood Observer and Rick Easterwood

- Samantha Wick, citizen in attendance, requested clarification from the council on the difference between a board report and approved minutes, particularly in light of the confusion surrounding the Parks and Recreation Board. Ms. Susor clarified that minutes are highly detailed, voted on and approved while a report is a general summary provided by the liaison. Samatha also highlighted a statement by a board member suggesting they would dissolve the "effing board" if council chose to bring back liaisons, expressing concern to her that this was a threat to council and transparency. Ms. Susor acknowledged that the liaison discussion is an active topic currently in committee. She confirmed that they were in favor of the liaison role but voted to allow boards the freedom to choose whether or not to have one. The Parks & Recreation board has agreed to allow Mr. Travis Ackerman to take and read notes as a temporary measure. Samantha read from the March 3, 2025 minutes, noting that the liaison has been ongoing.
- Jeremy Schroeder stated that the liaison role should not be optional because elected officials represent the public and boards operate with public funds. He cited an exchange during a Parks & Recreation meeting where board members insisted that liaison notes should not be shared with council until approved, which Jeremy argued impedes transparency since even draft minutes are public record. Ms. Jessica Susor, Presiding Officer acknowledged everyone's input and stated that the liaison issue remains a work in progress within the committee and council.
- LuAnn Hunt requested clarification on whether all boards have officers, which Ms. Susor confirmed, noting that titles may vary. It was clarified that the liaison is responsible for the report, while the secretary or clerk prepares the minutes that must be approved and signed.
- Rob Myerholtz suggested that the RBGD grant not be referred to as solely the "library parking lot" to avoid confusion, noting the \$80,000 grant was written for economic development, not just paving the library. The grant was intended for drainage and utility systems, not just paving. Ms. Susor indicated that he was correct and it should not be referred to as a library parking lot as it is intended to be used and serve as an additional space for events and offer supplemental parking when roads were closed for large events, preventing local businesses from losing parking and encouraging increased foot traffic for downtown beautification and economic development. Mr. Myerholtz also raised the point about the soil testing status of the property that was turned over to the village recalling its prior use which might have involved oil use. He suggested finding out if soil testing was clarified during property transfer before moving any dirt. Ms. Susor indicated that she was sure the testing was included in the grant when written but will check.

Mr. Myerholtz also clarified his appointment to the Parks & Recreation board. He stated he volunteered because there were vacancies for close to a year and a half, and despite having previously stated he would not join if someone else stepped up, and when no one stepped up to fill the vacancy he volunteered. He asserted his right to volunteer in the community regardless of not being elected and he will continue to do so.

- Jigar Patel made a request for the council to entertain a solution to confine or limit citizens to the three minute actual speaking time rule

A motion to adjourn at 7:20PM was made by Mr. Craig Warner and Seconded by Mrs. Ashley Patel; Approved unanimously-5

Resigned 2/17/26
Crystal Smith, Village Clerk


Rick Easterwood, Mayor