

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held February 02

20 26

**Village of Weston  
Council Meeting Minutes**

**February 02, 2026**

Council Meeting was called to order by Mayor Rick Easterwood at 6:00PM, followed by the Pledge of Allegiance and presentation of the agenda. Roll call was taken: Mr. Craig Warner, Mr. Travis Ackerman, Ms. Erica Rupp, Mrs. Ashley Patel, Ms. Jessica Susor and Ms. Brittney Klockowski present.

A motion to approve the January 20, 2026 council meeting minutes as written was made by Mr. Craig Warner and seconded by Ms. Erica Rupp; approved unanimously

**Old Business** Discussion was held regarding the assignment of members to the Tree Committee. Members will be selected once the board is established. Mayor Rick Easterwood will attend the meeting February 10, 2026 for the Tree Committee to discuss the Board and assign committee members accordingly.

**Reports**

**Mayor:** Informed council that the Village Office hours have been announced and are Monday 4:00PM-6:00PM, Tuesday, Thursday and Friday 9:00AM-2:00PM, Closed on Wednesday.

**Fiscal Officer:** Mayor Easterwood read the Fiscal Officer's report and noted the need for confirmation on preferred term length for the ambulance financing application

**Administrator/Maintenance:** Harold reported that he has been busy with snow removal. Stated that he did the best he could under the circumstances. The village received a lot of snow and trucks breaking down caused some delays. Harold stated that since the village will not be getting a new truck we should look into fixing the trucks we have. Mayor Easterwood instructed Harold to figure out what needs to be done to the trucks, get a list around and some estimates to submit to Council for review

**Code Enforcement/Zoning** Ken presented a report on snow removal in the village during the last storm. Ken read Ordinance 94.11 and stated that there were approximately 50 parcels that had not been shoveled and requested guidance on how to handle notification and possible penalties to the residents. After discussion and review of the Village Ordinance for snow removal requirements, compliance and penalties council determined that a notice to residents via the Village Website and FB post giving them until February 5, 2026 to bring their properties into compliance before issuing penalties would be given. Council also determined that the snow removal/penalty ordinance 2014-8 would be moved to the Administrative Process Committee for review and possible revisions. A Motion was made by Mr. Craig Warner and seconded by Ms. Jessica Susor to move the Ordinance to Administrative Process for review. Approved unanimously.

**Committee Reports**

**Public Works** Ms. Brittney Klockowski read minutes from the meeting held on 1/27/2026. The committee agreed on the goals for the year. Focus will be on the RDBG project for the public lot behind the library, the OPWC project of paving Main/Cherry/Center/Taylor Streets, the partnership with Delta Institute and the GIS mapping performed by GLCAP/RLCAP in 2025

The Village secured an offer of \$80,000 for the parking lot behind the library and work will have to be completed by 9/29/2026. The committee will work with an engineer to reduce the scale of the project while leaving the scope the same. Ms. Susor will remain the point person.

The GIS Mapping of stormwater systems is complete and will be available for future projects. Mr. Warner will remain a point person. He will invite Delta Institute to the February meeting.

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OHM met with committee members to review the OPWC project. The overall cost of the project was reduced but the committee decided to add crosswalks to various points to make traversing sidewalks easier. OHM suggested extending the project deadline to 09/01/2026. Current timeline pending approvals is to have the project out to bid quickly and ready for council review by end of February/beginning of March. While discussing the OPWC project an email received from Ron Lajti regarding the possible removal of the spec that requires bidders to be prequalified with ODOT was brought to council's attention. After discussion Council has agreed that the recommendation will be to not remove the ODOT qualification to bid projects for the Village

The Village will review crack seal and chip seal vendors to find one better suited for the Village's needs. Ms. Susor suggested sending the project for Washington Street discussion in 2025 to Kristi in hopes she can find a niche grant for the project so it can be reviewed this year. Mr. Warner indicated that Kristi is working on it and he will be the point person for the project.

**Safety Committee** Mrs. Ashley Patel read minutes from the meeting held 01/26/2026. Total runs for 2025 was 384 (+20 from 2024). YTD 35 runs. The new ambulance may be finished sooner, Tim or Jamie will reach out to the company for an exact time frame so we can decide on financing options. Jamie ordered medical supplies that were approved and it should last us half the year. An information meeting was held 1/27/26 regarding a basic EMT class instructed by Jim Potter at Grand Rapids Fire Station taught through Four County. Anyone interested please reach out to Kathy. Milton Township sent their paid contract back. The Spark grant is still in progress. Some of the ESO reports are being pulled but the trauma triage reports are not. Kathy would like to know who is doing what so the reports can get done and submitted for payment. Jackson Township said they submitted their contract but unsure to who. Kathy will reach out to Greg Panning. Paul will communicate with Liberty Townships legal on contract. Stephanie gave the EMS a new laptop for IAM responding.

The EMS needs to order a new door handle and new batteries for the thumper and cot. They indicated they have sufficient money available in their budget. Mrs. Ashley Patel made a motion to approve the purchase of the door handle and batteries, seconded by Mr. Craig Waner; unanimously approved.

Weston Township brought up utilities and wants the village to share in the expense of utilities. The Village has a contract to offset the cost of utilities and residents/taxpayers pay towards utilities via levy already. Mr. Craig Warner motioned to move the utility share request to Administrative Process for further review. Seconded by Ms. Jessica Susor; unanimously approved

## **New Business**

Emergency Reading of Ordinance 2026-2: Amend appropriations for PEP Faithful Performance. *A motion was made by Ms. Jessica Susor and seconded by Ms. Erica Rupp to suspend the rules for the emergency reading Approved 6* Council approved the resolution declaring it an emergency measure to amend appropriations for PEP faithful performance *Motion to Approve Ordinance 2026-2 by Ms. Brittney Klockowski; seconded by Ms. Erica Rupp Approved unanimously*

**Approval of Expenditures** Council reviewed a summary of the bills (\$31,372.60) and outstanding invoices (\$23,705.47). A motion to approve the summary of the bills and payment of outstanding invoices was made by Mrs. Ashley Patel, seconded by Ms. Jessica Susor; unanimously approved

## **Miscellaneous Business**

**Citizens & Visitors** Present: Keith Leady, Samantha Wick, Logan Wick and Shirley Moore

Samantha Wick asked for clarification on the grant for the parking lot behind the library. Council confirmed the Village has received an award letter but the grant needs amended, and the amendment will need to be approved by the grant awarding entity. It was explained that the original scope and scale may be reduced for approval chances but things are still looking positive.

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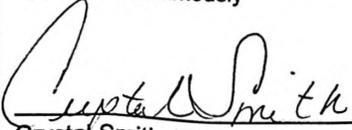
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A Motion to adjourn at 6:52PM was made by Mr. Craig Warner and seconded by Ms. Erica Rupp;  
Approved unanimously

  
Crystal Smith, Village Clerk

  
Jessica Susor Presiding Officer