

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

March 16

20

26

**The Village of Weston  
Council Meeting Minutes**

March 16, 2026

Council Meeting was called to order by Mayor Rick Easterwood at 6:00PM, followed by the Pledge of Allegiance and presentation of the agenda. Mrs. Patel requested to add an item to invite Lake Erie West to discuss needs for the village, and the addition was accepted. A roll call was taken: Mr. Craig Warner, Mr. Travis Ackerman, Ms. Erica Rupp, Mrs. Ashley Patel, Ms. Jessica Susor, and Ms. Brittney Klockowski. *A motion to approve March 2, 2026 council meeting minutes as written was made by Mrs. Patel, seconded by Ms. Rupp; Approved unanimously.*

**Old Business**

Council discussed potential capital project funding through two \$30,000 state grants. Ms. Susor provided an update on the application process approved at the previous meeting and noted that Ms. Klockowski had been designated as the point of contact with Emily Graham from Rep. Ghanbari's office. Ms. Susor explained that initial research included an ODNR grant for a splash pad and an OFCC grant for historical signage, but the OFCC grant required nearly a 50% match, making it less favorable, and other infrastructure grants reviewed were not applicable to the village. Ms. Klockowski reported that, in researching the Washington Street floodplain project, Weston is not identified within the FEMA floodplain map and county resources were not available, limiting eligibility for related funding opportunities. Ms. Susor further explained that the village was not a strong fit for certain cybersecurity infrastructure or traditional floodplain grants. Ms. Susor stated that the applications were ultimately written more broadly, with one focused on cybersecurity and technical infrastructure and the other on storm water drainage improvements. She noted that the storm water application was structured to cover village-wide needs, using Washington Street as the primary example to allow flexibility for reimbursement of eligible projects within the grant period. Both applications were submitted by the March 12 deadline, and the state has confirmed receipt and forwarded them for budgeting, with no additional updates received.

**Reports**

**Mayor:** Mayor Easterwood reported that village crews are addressing storm damage and coordinating brush pickup. He announced that regular spring brush pickup is scheduled for April 27 through May 1, heavy trash dropoff will take place on May 2 from 8:00AM to 12:00PM at the old bus garage property, and the Easter egg hunt is scheduled for March 28 at the ball diamonds. Mayor Easterwood also expressed appreciation to WSI volunteers, Parks and Rec Board members, and local churches for their support of the Easter egg hunt.

**Administrator/Maintenance:** Harold reported that the insurance company has requested and received the Sheriff's department report regarding the basketball hoop damage, and the Village is awaiting confirmation of the insurance payment before proceeding with repairs. Mayor Easterwood clarified that the homeowner's insurance may cover the damage through coordination with the Village's insurance; however, an emergency appropriation reading will still be required as no funds were allocated for this expense in the 2026 capital outlay. Harold also provided an update on storm cleanup efforts, noting a tree down in the cemetery that damaged a headstone, both of which are expected to be addressed this week. He stated that he has been spending several hours daily at the village office to remain available for residents. Additionally, he has signed paperwork for storm drain repairs at Taylor and Milton Streets after CamTech identified issues potentially related to prior work completed by Northwest Water and Sewer; the repair is considered exploratory to determine responsibility for any damage.

**Code Enforcement/Zoning:** Ken reported mailing notices of compliance on March 5 to eight properties for trash and vehicle violations, outlining the process of a seven-day compliance period followed by a fourteen-day notice of violation if unresolved. He addressed resident inquiries regarding a hot tub installation on Taylor Street, noting setback requirements and potential need for a variance, with Legal Counsel Paul Skaff clarifying that while hot tubs and pools are not considered accessory structures, they must still meet setback requirements. Ken also responded to questions about greenhouse permits, issued compliance notices for brush placed in rights-of-way, and sought guidance from Council regarding enforcement during storm cleanup due to timing conflicts with scheduled brush pickup. Mayor Easterwood and Harold agreed to coordinate on storm-related brush. Ken reported that two notices of violation were issued for continued non-compliance, proper documentation was provided to a resident, and a storm-damaged utility pole on Silver Street is currently leaning against a house.

**Committee Reports**

# RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held March 16 2026

*Committee meeting minutes are maintained separately by each committee and are available as public records.*

**Parks & Rec:** Liaison Mr. Ackerman presented the report from the 2/11 Rec Board meeting.

Mr. Ackerman provided a summary of his notes from the March 4 meeting, including sign installation, discussion of an all-inclusive playground with support from the school, and a proposed 7x7 or 9x9 soccer field with potential grant funding. He noted that the Easter egg hunt was scheduled for March 28. He further reported that the board approved the purchase of a laptop not to exceed \$1,000 and plans to obtain quotes for either metal or shingle roofing for the old schoolhouse park pavilion. Additional discussions included solar lighting options and the possibility of requesting street lighting near park areas. The board intends to inspect all park equipment for safety and report any findings, and identify the need for updated signage at park locations, including no alcohol, no smoking, and other regulatory signs.

**Cemetery:** Liaison Mr. Warner reported on the Cemetery Board meeting, noting that spring cleanup is scheduled for May 16 from 9:00AM to 12:00PM, with Modern Woodmen providing lunch and reimbursing the cost of pond enzymes. He reported that mower repairs totaling \$2,148.10 were approved, exterior lighting will be installed on the maintenance building, and follow-up will occur regarding higher-than-usual burial open/close costs. Mr. Warner also stated that the board is continuing to work with the Mayor and Legal Counsel Paul Skaff on enforcement procedures for cemetery rules, with legal guidance being sought prior to drafting. Additional discussion included questions regarding a burial marker agreement, development of a meeting guest policy, and the upcoming cemetery grant opening in July with applications due by the end of the month.

**Administrative Process:** Committee Chair Mr. Warner presented the report from the 3/9 meeting.

Council discussed the Safety Corridor project for proposed sidewalk construction from Broadway to Dollar General, noting the March 31 application deadline and that the next opportunity would be July 31. It was explained that if submitted in March and approved, design services would occur from fall/winter 2026 through fall/winter 2027, with construction anticipated to begin in early spring 2028. The estimated village cost would be \$16,400 for construction and approximately \$3,000 for engineering. Mr. Warner requested consideration to proceed with the March application. Council expressed concerns regarding budget implications and the short timeline, and after discussion, agreed not to pursue the March deadline and to revisit the project for the July application following further review.

*A motion to advertise for seasonal help (Harold's help) was made by Mr. Warner, seconded by Ms. Klockowski; Approved unanimously.*

*A motion to advertise for a grant writer using the same template as before, but on an as-needed basis, was made by Mr. Warner, seconded by Mrs. Patel; Approved unanimously.*

**Upcoming Meetings:** Community Development & Public Affairs 3/17 at 5:30PM, Safety 3/23 at 6PM, Public Works 3/24 at 6PM, Tree Commission 3/30 at 6PM

**New Business**

Mayor Easterwood presented Ordinance 2026-3 making supplemental appropriations for fiscal year ending December 31, 2026. The ordinance addresses the need to replace the vandalized basketball backboard at Alumni Park with \$1,500 from capital outlay funds. Mayor Easterwood read the full ordinance text, explaining that the village's basketball backboard was damaged due to vandalism and must be replaced to restore recreational equipment for public use. *A motion to suspend the rules for emergency reading of Ordinance 2026-3 was made by Mr. Warner, seconded by Mr. Ackerman. Roll Call: Mr. Warner - Yes, Mr. Ackerman - Yes, Ms. Rupp - Yes, Mrs. Patel - Yes, Ms. Susor - Yes, Ms. Klockowski - Yes. A motion for passage of Ordinance 2026-3 was made by Ms. Klockowski, seconded by Mrs. Patel; Approved unanimously.*

Mayor Easterwood presented bid recommendations from OHM engineering services for the 2025 resurfacing program. The engineering estimate was \$391,000. Five bids were received: Helms and Sons Excavating Inc. at \$362,196.50, Henry W. Bergman at \$362,532, Shelly Company at \$394,182.25, Ward Construction Company at \$405,388.70, and Gerken Paving at \$407,244.98. OHM recommended Helms and Sons Excavating as the lowest bidder who meets all DOT and project requirements. The project covers Taylor Street from the railroad tracks to Main Street intersection, Main Street through the intersection, and

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held

March 16

20

20

Milton Street to near Center Street. Work includes ADA compliant sidewalk upgrades at all intersections, catch basin and manhole cover work, and up to 100 linear feet of curb replacement on Main Street. The project will also add ADA access from parking spaces, relocate some crosswalks on Taylor Street for better traffic flow, and ensure all crosswalks are ADA compliant with proper markings. Ms. Klockowski made a motion to approve OHM's recommendation to use Helms and Sons, provided they can meet all project requirements, seconded by Mrs. Patel; Approved unanimously.

Approval of Expenditures

Council reviewed a summary of the bills (\$20,039.71) and outstanding invoices (\$4,303.35). A motion to approve the summary of the bills and payment of outstanding invoices was made by Mrs. Patel, seconded by Ms. Rupp; Approved - 5, Opposed - 0, Abstained - 1, Ms. Susor.

The February bank reconciliation was presented and reviewed. A motion to approve was made by Mr. Warner, seconded by Ms. Rupp; Approved - 5, Opposed - 0, Abstained - 1, Ms. Susor.

Miscellaneous Business

Mrs. Patel's earlier request to invite Lake Erie West Regional representatives was discussed. Ms. Klockowski noted they had previously visited during the summer before her council term to discuss the organization (formerly known as TMACOG) and Weston's founding membership status. Discussion ensued about scheduling and whether cemetery board members should attend since they had inquired about funding opportunities. Mrs. Patel suggested having the representative attend a regular council meeting as was done previously.

Mayor Easterwood noted that Megan Newlove, who is running for Wood County Probate Judge, has requested to attend a council meeting for introductions. Council discussed scheduling both visitors, considering whether to have them at the same meeting or separate meetings. Annsley Mann, grants coordinator for Lake Erie West will be invited to the mid-April meeting as a visitor and Megan Newlove at the next council meeting.

Citizens & Visitors

Samantha Wick, Keith Leady, Jeremy Schroeder, LuAnn Hunt, Rob Myerholtz

Samantha Wick: Raised questions about equipment purchasing procedures and spending limits, seeking clarification on how boards avoid frivolous spending and ensure council oversight. Mayor Easterwood explained that boards operate within their allocated budgets and don't have independent purchasing power beyond established limits. Samantha also inquired about public records request procedures during the clerk transition period, with confirmation that requests should be directed to Fiscal Officer Stephanie.

A motion to adjourn at 7:09PM was made by Mrs. Patel, seconded by Ms. Rupp; Approved unanimously.

[Signature]
Jessica Susor, President Pro Tempore

[Signature]
Rick Easterwood, Mayor

[Signature]
Drafted by: Stephanie Monts, Fiscal Officer