

**The Village of Weston  
Council Meeting Minutes  
April 18, 2022**

Council Meeting was called to order by Mayor, Jeremy Schroeder at 6:00PM, followed by the Pledge of Allegiance and presentation of the agenda. A roll call was taken: Mr. Dean Babcock, Mr. Craig Warner, Mr. Dave Dewitt, Mr. Rob Myerholtz, and Mr. Rick Easterwood. *A motion to excuse Mrs. Ashley Patel was made by Mr. Babcock, seconded by Mr. Water; Approved unanimously. A motion to approve April 4, 2022 council meeting minutes as written was made by Mr. Easterwood, seconded by Mr. Babcock; Approved unanimously.*

**Old Business**

Ordinance 2022-7 approving watershed license agreement with NWWSD, authorizing the mayor to sign the agreement, received a second reading.

VFIS was confirmed to be EMS only at \$1,580, when it included the fire department the premium was \$2,077. Mayor informed the council that he spoke to the insurance company and there was a mistake where the Village was not billed in 2021 and we should be expecting a bill for that. *A motion to approve payment of the VFIS premium was made by Mr. Easterwood, seconded by Mr. Warner; Approved unanimously.*

**Reports**

**Mayor:** Reported the ratchet strapped pole has been fixed, Evergreen Lane has a new pole and the pole at Broadway/Walnut has been lifted and straightened. Mr. Babcock pointed out a stop sign that rotted out and has been ratchet strapped and needs addressed/replaced.

**Fiscal Officer:** Stephanie asked council if they all received the conference feedback email that was sent out Friday. The email went over budget vs appropriations, council approval authorization, purchase orders, ethics, public records training, and ARPA money. Council was informed that those that did public records training that were finishing out a term do have to do public records training again in their new term.

**Administrator/Maintenance:** Harold informed council that the township has a trailer they are selling for \$1,800 it is 10x13 or 14', a trailer of this size typically runs about \$3,000. Mr. Myerholtz inquired about what the axles are rated at and that this will be discussed in the Finance.

**Zoning Inspector:** Received a call from the property owner at 13241 N Main St who is in the process of building a new house and selling his existing one and would like to live in the rear of 13241 during construction of the new home. Informed the owner that this action was not something that he could permit and that he would need to apply for a variance. Owner reported there was weather damage to the inside and outside of the rear of the building and that he had a contractor coming in to do repair and Ken informed him that as long as there were not changes to the building footprint he would not need a zoning permit and the owner assured him that all of the work being done were for stability and cosmetic reasons. Sent an email to Stephanie with a letter to send to the property owner at 13765 N Main St for debris in the yard. Also included discussion with the property owner at 13241 N Main after receiving a call from the Mayor who had received a call from a concerned citizen about the work that was going on at this location. Received another call from the Mayor with information from the concerned citizen about work being done at 13241 N Main Street and went to the site and nobody was there. There were about 50 2x4x8 pieces of lumber and some sheets of drywall, and a note was left for them to call. Called the Wood County building inspector regarding the work and they reported that they would follow up on it. Received a call from the owner of 13241 N Main Street and told him of the possible issues and the way it was being handled, he said he would contact the building inspector. Mayor forwarded a message regarding a complaint about 13711 Center Street from a concerned citizen regarding a raw sewage smell and gathering of debris on the property which has been forwarded to the Wood County Health Department. Received a call from the property owner at 13371 N Main Street regarding the proposed accessory building and informed him that after speaking with Paul Skaff there would be a variance required for his desired use. Signed a fence permit for 20390 Locust Street.

**Committee Reports**

**Public Works:** Reviewed map of existing stormwater lines and will be setting up a meeting with CamTech for jetting/exploration. Would like to jet Oak Street from the corner storm sewer to see if it goes to the ditch, there is a storm sewer by the bus garage near the ball diamonds. No sidewalk until storm water is addressed. Requested to get an additional road paving quote for Willow Street. Approved crack sealant program through D.J.L supply but tackling small roads first. Agreed to order mosquito discs, still discussing mosquito spraying. Weston Market crosswalk was approved and waiting on pricing for concrete work, ADA stamp and bollards. Decided against the current quotes for the bus garage and will reach out to K&K for quoting just

corner repair. NWWSD sent out a guideline from Northwood for contractor road repair and paving guidelines.

*A motion to approve up to \$2,000 for the D.J.L Supply crack sealant program was made by Mr. Easterwood, seconded by Mr. Dewitt; Approved unanimously.*

**Cemetery:** Awaiting a quote from Rutter and Dudley on paving. There is an electrical problem at the maintenance building and Tom will be getting a hold of someone to check it out. Possible leak in the gas tank and Tom will work to determine if there is a leak. The May meeting will be on May 3rd.

Mr. Babcock also added that there is damage to a grave marker, every 24' there is a brick put in the ground and an individual where there is a grave that is affected by the brick did not like the looks of it and there was discussion on some kind of guarantee of 100+ years, this is not a structural problem.

**Finance:** Discussed future of Weston EMS. Presentation with spreadsheet made by the Mayor and supported by assistant chief Tiim Schroeder. Further rate discussions utilizing NW190 numbers were presented by the Mayor. The rate discussions were in consultation with the current EMS billing company and presented to the finance committee for consideration. Finance committee to continue study of EMS future utilizing part-time employees covering 8 hour days from 8AM to 4PM. Also a study of possible significant increases in service fees for patients utilizing services. Fiscal Officer informed the committee that outstanding checks are unnecessary and that employees need to make sure they are depositing/cashing checks in a timely manner. Would like assistance from department/committee heads to remind everyone to deposit/cash their checks and not to hold onto them for months. A general fund to capital project (for reservoir) advance is required since the grant is a reimbursable grant. Tax commission board needs to be set which includes 2 members appointed by council and 1 employee (that is not the fiscal officer) appointed by the Mayor. Fiscal officer spoke to a state auditor and they highly recommend reviewing the Village Officer's Handbook and the training links on the AOS website, which have been previously emailed in regards to financial literacy. Reviewed quote and pictures of polo shirts and quarter zip sweatshirt polos. Fiscal Officer informed the committee of PNC credit card rewards points that are expiring and redeemed the entire balance for cash to put into checking posted to the general fund in the total of \$650.90. Fiscal Officer shared the need for a Village issued cell phone for the Administrator. Promotion through Spectrum mobile for \$29.99/mo requires 2 plans. Discussed porting office landline phone number to a cell phone for Fiscal Officer, Village to pay for plan and phone but employee will be responsible for damages/replacements per an equipment policy. It was recommended to look at an iPhone SE for the type of phone.

Mr. Myerholtz added that after reviewing the spreadsheet the numbers do not compare to NW 190, \$650,000 to operate NW190 in 2019 with full time employees and levy renewal. Also discussed was the possibility of switching over to direct deposit. Mayor would like to recommend Kathy as the employee for the tax commission board. Council recommended going with a tier 2 type of phone. Stephanie was instructed to send out professional shirt interest forms to everyone to get sizes, shirt type and color preference for the next council meeting.

*A motion was made by Mr. Babcock to approve two Spectrum Mobile plans at \$29.99/ea and two cell phones not to exceed \$150/month in billing for Administrator and Fiscal Officer, seconded by Mr. Myerholtz; Approved unanimously.*

**Rec Board:** Committee is making final decisions on jerseys and hats, orders will be placed before the next meeting. Have been going through equipment and cleaning gear and helmets as well as color coding helmets for size. Will be ordering two tees, three pitching plates and softballs. Team photos will be scheduled for the end of May. At least 6 sponsors have come in, some new and some repeat. Suggested putting sponsors of the week on the marquee. Still searching for a UTV. Voted to open a \$500 PO for baseball supplies.

Stephanie informed everyone that the marquee has not been looked at to see why it is not working and won't be able to put sponsors on the marquee until it's fixed.

**Upcoming Meetings:** Economic & Community Development 4/20 at 6PM, Safety 4/28 at 5:30PM, Personnel & Policies 4/28 at 6PM

### **New Business**

Ordinance 2022-8 received an emergency reading for authorizing and directing the fiscal officer to advance monies from the general fund to the recently created ODNR reservoir restoration capital project fund, to return an equivalent sum to the general fund after grant funding, to amend appropriations. *A motion to suspend the rules for emergency reading of Ordinance 2022-8 was*

*made by Mr. Easterwood, seconded by Mr. Warner; Roll Call Vote, Yes: Mr. Babcock, Mr. Warner, Mr. Dewitt, Mr. Myerholtz, Mr. Easterwood. A motion for passage of Ordinance 2022-8 was made by Mr. Easterwood, seconded by Mr. Warner; Approved unanimously. Mayor was informed that we need the contractor's bond before any work can begin.*

*Ordinance 2022-9 received an emergency reading for making supplemental appropriations for the fiscal year ending December 31, 2022 for a baseball UTV. A motion to suspend the rules for emergency reading of Ordinance 2022-9 was made by Mr. Warner, seconded by Mr. Babcock; Roll Call Vote, Yes: Mr. Babcock, Mr. Warner, Mr. Dewitt, Mr. Myerholtz, Mr. Easterwood. A motion for passage of Ordinance 2022-9 was made by Mr. Easterwood, seconded by Mr. Warner; Approved unanimously.*

*Ordinance 2022-10 received an emergency reading for approving a certain service agreement with Reach Alert, LLC, authorizing the Mayor to sign the agreement. A motion to suspend the rules for emergency reading of Ordinance 2022-10 was made by Mr. Babcock, seconded by Mr. Warner; Roll Call Vote, Yes: Mr. Babcock, Mr. Warner, Mr. Dewitt, Mr. Myerholtz, Mr. Easterwood. A motion for passage of Ordinance 2022-10 was made by Mr. Easterwood, seconded by Mr. Babcock; Approved unanimously.*

#### **Approval of Expenditures**

Council reviewed payment listing for April 5, 2022 - April 18, 2022 totalling \$35,489.07, with a motion to approve made by Mr. Easterwood, seconded by Mr. Babcock; Approved unanimously. Council reviewed Ohio Municipal League Membership, which the Village has not been a member in the past couple years and requested to get more information about membership.

#### **Miscellaneous Business**

*A 4H approval letter for goats from Samuel and Sedona Head was reviewed and a motion to approve the 4H goat project for 1 year was made by Mr. Easterwood, seconded by Mr. Warner; Approved unanimously.*

Council reviewed a quote from Co-Man Portable Toilets for the Farmer's Market. The Weston Area Business Council asked if the Village could supply portables during the farmers market. One estimate was for a monthly cost of 1 handicap toilet and 1 standard toilet from June 1 - September 16 at a total of \$836.76. The other estimate was for event only cost of 1 handicap toilet and 1 standard toilet delivered and picked up each day of the farmer's market at a total of \$2,040. Mr. Myerholtz informed council that the WABC will be talking to the property owner of the storage units to see if the portables can be placed against the building. Mr. Easterwood asked if two portables are necessary and to just place the one handicap toilet, it was then agreed to test the first date with both and if the second is not needed that the Village would supply the one handicap toilet. *A motion to approve the Village to supply portable toilets for the Farmers Market through a monthly rental was made by Mr. Easterwood, seconded by Mr. Babcock; Approved unanimously.*

Mr. Easterwood informed council that the fire department will not be having the Fireman's Festival this year due to lack of volunteers to put on the event.

#### **Citizens & Visitors**

Shirley Moore

Shirley Moore was in attendance about interest in putting a mailbox up on her property. Clerk informed her that it needs approval from the Postmaster, which council disagreed that mailboxes do not require approval. Clerk will provide Shirley with information about mailbox installation from USPS.

The meeting was adjourned at 7:43PM.

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Jeremy Schroeder, Mayor

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Stephanie Monts, Fiscal Officer/Clerk