

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held November 20 20 23

**The Village of Weston
Council Meeting Minutes**

November 20, 2023

Council Meeting was called to order by Mayor Jeremy Schroeder at 6:01PM, followed by the Pledge of Allegiance and presentation of the agenda. A roll call was taken: Ms. Jessica Susor, Mr. Dean Babcock, Mr. Craig Warner, Mr. Dave DeWitt, Mr. Rob Myerholtz, and Mr. Rick Easterwood. A motion to approve November 6, 2023 council meeting minutes as written was made by Mr. Easterwood, seconded by Mr. Myerholtz; Approved unanimously.

Public Presentations and/or Hearings

Joe Pemberton and Matt Zeigler with Suburban Natural Gas were in attendance for the Annual Gas Safety Presentation, call 811 before you dig. SNG does not have any significant dig projects in the Village of Weston next year. Community Development funds application will be sent to the clerk, the funds equal \$2/meter.

Old Business

The 2024 Appropriation Ordinance received a final reading. A motion for passage of Ordinance 2023-24, the 2024 Appropriation Ordinance, was made by Mr. Easterwood, seconded by Mr. Warner; Approved unanimously.

Ordinance amending certain sections of the Village of Weston income tax ordinance, incorporating changes into the Village income tax ordinance, received a second reading.

Reports

Attendance: Stephanie Monts (Fiscal Officer), Ken Taylor (Code Enforcement/Zoning Inspector)

Mayor: No report at this time.

Fiscal Officer: Working on the 2024 calendar of meeting dates/holidays/payroll, will be available for review at the next meeting. Year end update training is December 4th, will not be in the office. Ordinance 2023-23 on the agenda is to realign appropriations to cover Wood County Sheriff service contract, when it was amended previously with the WCSO rate increase the current month was not calculated into the total, so the amount left for 2023 is not enough.

Administrator/Maintenance: Not in attendance. Mayor shared that the crew is actively working on leaf pickup.

Code Enforcement/Zoning: Had a discussion with a property owner on Main Street regarding the location of a fence and why there is a 6" separation between property line and fence, if location is known, and the likelihood of getting the adjoining property owner to agree is not a good solution. Spoke with a Taylor Street property owner regarding the informational letter received about the condition of the garage and agreed to a timeline for getting work done. Spoke with the attorney of the property owner at 20391 Brown Lane regarding a parcel split. Reported the following issues to Stephanie for letters: two fences in need of repair, four sheds in need of repair, an organ in the boulevard on Oak St, and two addresses with furniture in the front yard or boulevard.

Committee Reports

Rec Board: Tree lighting is December 2nd from 5-7PM. Holiday Hoopla with Santa, cookie bakeoff, and ugly sweater contest is December 16th from 2-5PM at Sonlight. January 2nd Simmer & Swap event was approved. Stephanie presented Earth Day on April 21st and Game Night on March 2nd, more details will be shared at an upcoming meeting. Lynn has put together a Parks & Rec specific newsletter, first one will go out December 1st, and any items that need to be in the newsletter need to be sent to Lynn the last week of each month. Alyx & Shannon are planning a community garden. Brittney is planning a Weston Historical Trivia Night. Brittney requested a Coffee & Chat for Veteran's day which was approved, but it ended up having no turnout. Discussed the need for a magnet or some type of brochure with important dates. Continued discussion on the need for a community building.

Administrative Process: December's meeting will focus on reviewing the BGSU survey. Discussed the Nature Works grant, which was not awarded. Discussed possible advertising the need for a grant writer. Discussed moving the Administrator from hourly to salary and possible addition of the cemetery sexton duties. Stephanie will be looking at what an average amount is for a salaried Administrator and will discuss at the next meeting. Discussed hiring mowers at the cemetery that could also do mowing for the Village.

A proposal to the Cemetery Board was drafted in regards to the Administrator taking on the sexton duties, which was reviewed and discussed. Ms. Susor shared that the Cemetery Board chairperson has already proposed this idea and it has been briefly discussed, and recommended this proposal be sent to Jodie prior to the next Cemetery meeting. Mr. Easterwood suggested the cemetery board be provided with data on how often the Village crew is at the cemetery providing help. Mr. Myerholtz expressed the Administrator should have ultimate responsibility and the cemetery board being able to hire employees for the cemetery could pose problems management wise, and feels the cemetery board should give up the duties of hiring the cemetery employees. Paul Skaff shared that all the details and concerns should be worked out with the Cemetery Board and agreed upon by both parties and documented.

Community Development & Public Affairs: Finalized discussion on weeds and grass code regulations including live hedge setbacks from property line. Further discussed possible Village role in sidewalk infrastructure and did an overview on past sidewalk projects to understand its pros and cons and help guide a way to move forward. Talked about the feral cat enforcement pertaining to possible relocation of spayed and neutered cats to

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20

13

properties where they are desired. Dean relayed information from the person in charge of Toledo Metroparks native seed production facility about prepping prairie areas in Alumni Park. Will plan on prioritizing subdivision code regulations.

Upcoming Meetings: Safety meetings and Public Works meetings for November and December have been canceled. Ball Program Special Committee 11/28 at 6:30PM at the Fire Station meeting room

New Business

Resolution 2023-14 received an emergency reading; approving and authorizing the Mayor and EMS Chief to execute an agreement for dispatch, mobile and law enforcement records software services with Wood County. *A motion to suspend the rules for emergency reading of Resolution 2023-14 was made by Mr. DeWitt, seconded by Mr. Warner; Roll Call Vote, Yes: Ms. Susor, Mr. Babcock, Mr. Warner, Mr. DeWitt, Mr. Myerholtz, Mr. Easterwood. A motion for passage of Resolution 2023-14 was made by Mr. Babcock, seconded by Mr. Easterwood; Approved unanimously.*

Ordinance 2023-23 received an emergency reading; realigning appropriations for the fiscal year ending December 31, 2023, to provide for contracted police service. *A motion to suspend the rules for emergency reading of Ordinance 2023-23 was made by Mr. Easterwood, seconded by Mr. Myerholtz; Roll Call Vote, Yes: Ms. Susor, Mr. Babcock, Mr. Warner, Mr. DeWitt, Mr. Myerholtz, Mr. Easterwood. A motion for passage of Ordinance 2023-23 was made by Mr. Easterwood, seconded by Mr. Babcock; Approved unanimously.*

Approval of Expenditures

Council reviewed payment listing totalling \$17,709.76, with a motion to approve made by Mr. Easterwood, seconded by Ms. Susor; Approved unanimously.

Miscellaneous Business

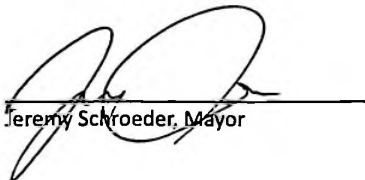
Reviewed a draft document of the Weston Sports Initiative Board, which the current focus is youth town ball. Fund 2041 is specific to the baseball/softball program, and there is a potential to change the title of the fund through a request to the Auditor. Mr. Myerholtz expressed that a majority of the funding in the ball program fund was donated for the specific purpose of the baseball/softball program. The recommendation to get the WSIB established and funded could be within the Parks & Rec line items and attaching a cost center; the ball program would still operate under its associated fund. Mr. Easterwood asked if there is a residency requirement, as there is with the Parks & Rec board; which there is not, it is open to the wider community. Mr. Myerholtz also expressed concern for the board members being appointed by the Mayor, especially if the board is being paid. The Mayor and Ms. Susor shared that the pay is most likely being taken off the table, and that typically board members are appointed by the Mayor. Mr. Myerholtz also expressed concern of turning the whole budget over to the board, the fund balance is currently around \$25,000. It was pointed out that they would be given a budget to follow, which is approved by council through the appropriation ordinance. Paul Skaff expressed concern for a citizen board controlling tax dollars, and that he would need to look into this. There were many conversations going on regarding this concern which may have caused some confusion on operation of these boards between some council members and the legal counsel. It was pointed out that Parks & Rec is a citizen board with a small budget in the general fund, but the ball program is not funded through tax dollars. Paul Skaff shared he will follow up with Stephanie for more details. Mayor expressed the importance of this document and the duties of the board members, so that the new board members can be sworn in to get the youth town ball program organized as timelines are approaching fast.

Citizens & Visitors

Shirley Moore, Brittney Klockowski, Angela Courtney & Guest, Otsego Student, Matt Zeigler & Joe Pemberton w/ Suburban Natural Gas

Angela Courtney was in attendance to ask if anything can be done with downtown, as it is noticeably dilapidated. Mayor shared that Community Development & Public Affairs is working on strategies and are open to ideas. Ms. Courtney expressed she is willing to help, and was invited to express ideas at the committee meeting.

The meeting was adjourned at 7:29PM.


Jeremy Schroeder, Mayor


Stephanie Monts, Fiscal Officer/Clerk