

RECORD OF RESOLUTIONS

BEAR GRAPHICS 800-325-8094 FORM NO. 30045

Resolution No. 2025-13

Passed October 6, 2025

VILLAGE OF WESTON, WOOD COUNTY, OHIO RESOLUTION NO. 2025-13

A RESOLUTION AUTHORIZING THE FISCAL OFFICER TO PROCESS PAYMENT FOR ROUTINE, ORDINARY, AND CONTRACTUAL EXPENSES WITHOUT PRIOR COUNCIL APPROVAL, SUBJECT TO REPORTING REQUIREMENTS

WHEREAS, the Council of the Village of Weston recognizes the necessity of paying routine and ordinary expenses of the Village in a timely manner to ensure uninterrupted operations; and

WHEREAS, certain expenses are recurring, previously budgeted, and necessary for the continued operation of the Village, including but not limited to utilities, contracted services, credit card purchases, debt service payments, insurance, and other similar expenditures; and

WHEREAS, Council has previously approved specific contractual service agreements, and it is in the Village's best interest for the Fiscal Officer to process payments under those agreements as they become due; and

WHEREAS, Council wishes to establish clear authority for the Fiscal Officer to make such payments without prior Council approval, provided that these payments are reported for Council review at the next regular meeting;

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE VILLAGE OF WESTON, COUNTY OF WOOD, STATE OF OHIO, THAT:

Section 1. The Fiscal Officer is hereby authorized to process payment, prior to formal Council approval, by check, ACH, auto pay, credit card, or other payment method, for the following categories of expenses, provided they comply with the Village's Purchasing Policy, are within appropriated amounts in the current budget, and do not exceed Ten Thousand Dollars (\$10,000) per individual payment unless otherwise authorized by Council:

- A. Utilities, including but not limited to electric, gas, water, sewer, telephone, internet, and refuse services;
- B. Routine and ordinary operational expenses necessary for day-to-day Village functions;
- C. Credit card purchases made in compliance with the Village's Credit Card Policy and Purchasing Policy;
- D. Contractual services previously approved by Council, provided payments are within the scope, term, and amount of the original approval;
- E. Other recurring obligations or subscriptions necessary to maintain Village operations.

Section 2. Payments made under this authority shall be processed using the appropriate Purchase Order, Blanket Purchase Order, Super Blanket Purchase Order, or Then and Now Certificate, in accordance with the Village's Purchasing Policy.

Section 3. At each regular Council meeting, the Fiscal Officer shall present an itemized statement of all payments made under this authority since the previous regular meeting, including payee, amount, date of payment, and description of expense. These payments shall be subject to Council review and formal approval for record-keeping purposes.

Section 4. This Resolution shall not be construed to authorize any expenditure not previously appropriated in the Village budget, nor any payment in excess of \$10,000 unless specifically authorized by separate Council action.

Section 5. It is hereby found and determined that all formal actions of this Council concerning and relating to the passage of this Ordinance were adopted in an open meeting of this Council and that all deliberations of this Council and of any other committees that results in such formal action were in meetings open to the public in compliance with all legal requirements including Section 121.22 of the Ohio Revised Code.

Vote on Resolution: Ayes 6 Nays 0 Abstain 0

Passed this 6th day of October, 2025.



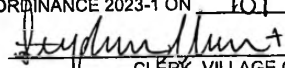
President of Council



Mayor

Attest:


Fiscal Officer

CERTIFICATION
I HEREBY CERTIFY THIS TO BE A TRUE AND ACCURATE COPY OF THE VILLAGE OF WESTON RESOLUTION NUMBER 2025-13 AND THAT THERE IS NO NEWSPAPER PUBLISHED IN THE VILLAGE OF WESTON, AND THAT PUBLICATION OF THIS RESOLUTION WAS MADE BY POSTING IT AT THE FIVE PUBLIC PLACES DESIGNATED BY ORDINANCE 2023-1 ON 10/7/2025.


CLERK, VILLAGE OF WESTON