

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

June 20

20

23

**The Village of Weston
Council Meeting Minutes**

June 20, 2023

Council Meeting was called to order by Mayor Jeremy Schroeder at 6:00PM, followed by the Pledge of Allegiance and presentation of the agenda. A roll call was taken: Ms. Jessica Susor, Mr. Dean Babcock, Mr. Craig Warner, Mr. Dave DeWitt, and Mr. Rob Myerholtz. *A motion to excuse Mr. Rick Easterwood was made by Mr. Myerholtz, seconded by Mr. Warner; Approved unanimously. A motion to approve June 5, 2023 council meeting minutes as written was made by Mr. Babcock, seconded by Mr. Warner; Approved unanimously.*

Old Business

Ordinance 2023-8 received a second reading.

Resolution 2023-7 received a final reading, authorizing the Village of Weston to participate in the Wood County Park District parks grant program. *A motion for passage of Resolution 2023-7 was made by Mr. Babcock, seconded by Mr. Warner; Approved unanimously.*

Resolution 2023-6 received a final reading, approving the draft amended Wood County Solid Waste Management plan. *A motion for passage of Resolution 2023-6 was made by Ms. Susor, seconded by Mr. Babcock; Approved unanimously.*

Reports

Attendance: Stephanie Monts (Fiscal Officer), Harold Boggs (Administrator)

Mayor: Rode with EMS when they participated in the honor flight.

Fiscal Officer: Received recommendations from PEP in regards to the IT Audit that was completed back in April. One of the recommendations, acceptable use, is already in place within the employee handbook. Another recommendation is security training, which can be provided through a free webinar by the State Auditor, a link will be emailed to everyone to complete. All the other policies recommended to be implemented will be sent to the Administrative Process for review. MediCount recommended using the Ohio Attorney General for EMS Billing Collections, Fiscal Officer will be reviewing current collections contract and OAG contract to see if it would be beneficial to switch.

Administrator: Paving is complete. Brooke Lane had some reported damage, it was shared that the damage is from the dump truck. A resident has been placing their trash dumpster on the road, council has recommended this not be on the road and put on a pad of concrete. Reported a couple properties with brush in the right of way, Mayor recommended knocking on the door and informing the resident that it is not currently brush pickup. It was also recommended to get a price set if the Village were to pick up the brush outside of the regular brush pickup times.

Committee Reports

Council Rules Special Committee: 13-14 items were reviewed/being addressed. Requested councils input on rule #8 to narrow down committees and put them into rules with the names and responsibilities. Mr. Babcock and Mr. Warner expressed they approved the rules in January and are happy with the way the rules stand now. Mr. Myerholtz requested clarification on whether the "with or without approval" in rule #8 is going to be changed. Mr. DeWitt requested that the rest of council go through the rules and provide any additional feedback. Mr. DeWitt also requested the clerk to prepare the updates. There was some clarification on rule #10 regarding the ordinance for meeting date and time, it was requested that the ordinance just be updated due to it being out of date.

Community Development & Public Affairs: Updated junk, trash, yard waste and litter definitions and reviewed violation notices procedure. Reviewed a draft keeping of fences and buildings regulation. Brief review of feral cat feeding areas and procedures.

Upcoming Meetings: Safety 6/22 at 5:30PM, Public Works 6/27 at 6PM, Cemetery 7/6 at 6PM
Council meeting originally scheduled for 7/5 at 6PM has been moved to Monday, July 3rd.

New Business

We are eligible for participating in a contract extension with BHM CPA Group, Inc. without utilizing the bidding process. Clerk requested approval to proceed with the contract extension for audit services through BHM CPA Group, Inc. *A motion to approve extension was made by Mr. DeWitt, seconded by Mr. Babcock; Approved unanimously.*

The cost of codifying current municipal regulations is quoted at \$300-\$550 + Shipping & Handling and \$95 for posting the code online. Mayor indicated it would be best to finish the remaining municipal regulation updates and do code updates at the beginning of each year.

2024 Revenue Budget was presented to council, with a motion to approve the Fiscal Officer to submit to

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the County Auditor was made by Mr. Warner, seconded by Mr. Babcock; Approved unanimously.

Ordinance 2023-12 received an emergency reading; an ordinance making supplemental appropriations for the fiscal year ending December 31, 2023 to provide for EMS tablets and tablet cellular service. *A motion to suspend the rules for emergency reading of Ordinance 2023-12 was made by Ms. Susor, seconded by Mr. Babcock; Roll Call Vote, Yes: Ms. Susor, Mr. Babcock, Mr. Warner, Mr. DeWitt, Mr. Myerholtz. A motion for passage of Ordinance 2023-12 was made by Mr. Warner, seconded by Mr. DeWitt; Approved unanimously.*

Ordinance 2023-13 received an emergency reading; an ordinance confirming previously adopted EMS rates. *A motion to suspend the rules for emergency reading of Ordinance 2023-13 was made by Ms. DeWitt, seconded by Mr. Babcock; Roll Call Vote, Yes: Ms. Susor, Mr. Babcock, Mr. Warner, Mr. DeWitt, Mr. Myerholtz. A motion for passage of Ordinance 2023-13 was made by Mr. Babcock, seconded by Ms. Susor; Approved unanimously.*

Resolution 2023-9 received an emergency reading; a resolution adopting an EMS billing hardship policy. *A motion to suspend the rules for emergency reading of Resolution 2023-9 was made by Mr. Babcock, seconded by Mr. DeWitt; Roll Call Vote, Yes: Ms. Susor, Mr. Babcock, Mr. Warner, Mr. DeWitt, Mr. Myerholtz. A motion for passage of Resolution 2023-9 was made by Mr. Warner, seconded by Mr. Babcock; Approved unanimously.*

Approval of Expenditures

Council reviewed payment listing totalling \$25,942.58, with a motion to approve made by Mr. DeWitt, seconded by Mr. Babcock; Approved unanimously.

Miscellaneous Business

Mr. Myerholtz asked about a RITA update in regards to collections. Clerk expressed confusion regarding the questions asked due to already sharing the RITA process, but will reach back out to RITA for information on how to report updates. Mr. Myerholtz also shared that the state of Ohio is looking to take over municipal income tax as a central collection point.


Citizens & Visitors


Shirley Moore, Brittney Klockowski

Brittney Klockowski was in attendance to share that 'For the Love of Cats' would help with TNR, they just need help with watching the traps. They receive a grant for their business to provide TNR. Brittney will be gathering more information.

Shirley Moore informed council her new mailbox is up but has not gotten mail yet.

The meeting was adjourned at 7:15PM.


Jeremy Schroeder, Mayor


Stephanie Monts, Fiscal Officer/Clerk