

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held December 15

20 25

The Village of Weston
Council Meeting Minutes

December 15, 2025

Council Meeting was called to order by Mayor Rick Easterwood at 6:00PM, followed by the Pledge of Allegiance and presentation of the agenda. A roll call was taken: Mr. Craig Warner, Ms. Erica Rupp, Mr. Rob Myerholtz, Ms. Jessica Susor, Mrs. Ashley Patel, and Ms. Brittney Klockowski. *A motion to approve the December 1, 2025 council meeting minutes as written was made by Mr. Warner, seconded by Ms. Rupp; Approved unanimously.*

Old Business

Ordinance establishing the tree commission of the Village of Weston received a second reading. Ken Taylor asked whether the tree ordinance would apply to public or private property. It was clarified that this ordinance only establishes the Tree Commission, with specific regulations to be developed later.

PEP insurance renewal proposal had been reviewed and no questions or concerns were raised. It was confirmed that the renewal amount of \$17,549 was covered by moving funds within existing line items, with no additional appropriations needed. *A motion to approve the PEP insurance renewal was made by Mr. Myerholtz, seconded by Mrs. Patel; Approved unanimously.*

Council discussed the annual Suburban National Gas Community Development Fund grant, with Stephanie noting that a purchase deadline had been missed. It was recommended to apply the grant toward downtown beautification, consistent with past practice, covering items like flower pots and street banners. *Ms. Susor made a motion to submit the application for downtown beautification, seconded by Mrs. Patel; Approved unanimously.*

Reports

Attendance: Stephanie Monts (Fiscal Officer), Harold Boggs (Village Administrator), Ken Taylor (Code Enforcement)

Mayor: Mayor Easterwood reported that the recent tree lighting event was successful despite cold weather, noting that everything worked as planned. He also shared that he participated in Wreaths Across America the prior weekend, which was well attended and resulted in all veteran graves being covered, totaling over 500. He thanked everyone involved. Mayor Easterwood then reported being tasked with speaking to the Sheriff's Department regarding enforcement of parking that blocks sidewalks. Following a detailed discussion with the Sheriff, it was explained that this is a nonmoving violation and would require Village initiated prosecution, prompting discussion among council members about clarity, costs, and enforcement procedures. *Mr. Warner made a motion to move the matter to the Administrative Process Committee for further review and guidance, seconded by Ms. Klockowski; Approved unanimously.*

Fiscal Officer: Nothing to report.

Administrator/Maintenance: Harold reported that the work at the bus garage, including backfilling, has been completed and the invoice has been submitted and sent to Stephanie. He noted that plowing and salting activities are ongoing as needed. Harold shared that the mower needs one new tire and a general check due to performance issues, with plans to address it after the new year. In response to a question about vehicle maintenance, he explained that the white truck has already received an oil change, the other truck's oil is still in good condition, and the smaller white truck will have its oil changed in house. He confirmed that vehicle tires are otherwise in good shape.

Code Enforcement/Zoning: Ken summarized discussions with multiple companies offering online permitting services, noting that while the process would be online, he would still be required to conduct site visits, sign permits, accept payments, and handle compliance, at a cost of a \$2,000 startup fee and \$4,000 annually. He also reported issuing three notices of compliance for boulevard issues, signing permits for a new home on Sumner Street, a fence and accessory building on Oak Street, and responding to a proposal from Mr. Menaldi for mobile or modular homes on Silver Street by explaining that rezoning and review by the Planning Commission and Village Council would be required before moving forward. Ken explained that the zoning code does not address fencing in commercial districts, so no zoning permit is required.

Committee Reports

Parks & Rec: Ron Dallas reported reviewing the upcoming tree lighting event, thanking Harold for his preparations. He noted that the event was expected to be well attended and that the minutes from the

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC., FORM NO. 10148

Held

December 15

20 25

meeting have been submitted and will be posted soon.

Cemetery: Mrs. Patel read the cemetery board minutes from November 13th.

Administrative Process: Discussed the potential of increasing the deductible for PEP insurance from \$500-\$1,000 to potentially lower the yearly cost of insurance by nearly \$2,000 (both the numbers and suggestion provided by the insurance representative). Last year we filed 3 claims with PEP. If the deductible was \$1000 at that time the savings which are not guaranteed would not be cost effective for the budget. The committee is recommending not increasing our current PEP deductible. Discussed current and upcoming grant updates now that the government shut down has halted. Stephanie is going to reach out to GEM consulting for the updates and to request a list of grants that are available for the upcoming year. The new ambulance for the EMS is projected to arrive at the end of March versus the end of May as originally anticipated. Stephanie is prepping and verifying our current funding options. The last 2 sections of the employee handbook were reviewed, as well as, wording edits Craig proposed to section 3.4. The committee is recommending to approve the updates. *Ms. Susor made a motion to approve rewording by Mr. Warner of section 3.4 in Employee Handbook and updates as written in section 6 and 7, seconded by Mr. Myerholtz; Approved unanimously.*

Upcoming Meetings: Community Development & Public Affairs 12/16 at 5:30PM
Canceled December Meetings: Planning Commission, Safety, Public Works

New Business

Resolution to surrender management responsibility of the Weston Sports Program to the Weston Sports Initiative received a first reading. Mr. Myerholtz asked whether the adult league falls under the Sports Initiative Board insurance coverage. Ms. Susor responded that the adult league has been handled under the board in the past and that the league carries its own insurance while the Village insures the parks, providing dual coverage. Mayor Easterwood added that the picnic tables purchased by WSLA for the little ball diamonds belong to them and should not be moved or used elsewhere. Ms. Susor suggested placing plaques on the picnic tables to clearly identify ownership.

Approval of Expenditures

Council reviewed a summary of the bills (\$48,719.37) and outstanding invoices (\$13,636.07). A motion to approve the summary of the bills and payment of outstanding invoices was made by Mrs. Patel, seconded by Ms. Rupp; Approved unanimously.

Miscellaneous Business

The 2026 council meeting and holiday closure calendar was presented with a motion to approve by Ms. Klockowski, seconded by Mr. Warner; Approved unanimously.

Citizens & Visitors

Jerry Mohler, Travis Ackerman, Keith Leady, Danielle Klinge, Crystal Smith, Lauren Veith, Mark Montage, Len Nagel, Keith Leady, Jigar Patel (Virtual), Ron Dallas (Virtual)

Mark Montage and Len Nagel from Weston 560 Lodge introduced themselves and explained that they stopped in to meet Village representatives and learn more about what is happening in the community. Mark shared that the lodge is interested in increasing its presence and finding ways to help and become more involved. Mayor Easterwood explained how to access meetings online and Ms. Susor discussed future communication, noting that contact information could be shared so the lodge has a clear point of contact for events or involvement opportunities.

Mr. Mohler reiterated his understanding of the response regarding enforcement of parking over sidewalks and sought clarification. Mayor Easterwood explained that the Wood County Sheriff's Office does not consider it a primary duty and is asking the Village to provide direction on enforcement procedures, such as notice and compliance steps. It was suggested that warnings or written notices would occur first, followed by a citation if the issue is not corrected, with prosecution costs falling on the Village.

Keith Leady explained that he recently purchased the vacant property across the street and is seeking input on potential improvements. He proposed installing an eight foot tall privacy fence with a gate, set back approximately two feet to allow space for benches, and suggested the fence could also serve as a location for a mural. He noted safety concerns after a snowmobile and a car had recently driven through the property. Mayor Easterwood commented that the Village chose not to purchase the property, that future

RECORD OF PROCEEDINGS

Minutes of

Meeting

DAYTON LEGAL BLANK, INC. FORM NO. 10148

Held December 15

20 25

development there is unlikely, and that securing the lot with a fence to protect adjacent buildings is reasonable compared to leaving it as a stone lot. Although the zoning code does not address fencing in commercial districts, Ms. Susor recommended referring the matter to the Planning Commission. *Ms. Susor made a motion to move the issue to the Planning Commission for further review, seconded by Mrs. Patel; Approved unanimously.*

Ron Dallas asked for clarification on insurance coverage for WSI and the adult league. Ms. Susor explained that WSI carries its own liability insurance and that the Village also carries insurance on the property and events. She noted that if an incident occurred on Village property during an adult league event, both WSI's insurance and the Village's insurance could potentially cover the claim, with the specifics of primary versus secondary coverage determined between the insurance companies. Ron expressed some confusion, and Ms. Susor clarified that while WSI has its own insurance, the Village owns the land and buildings, so the Village's coverage would apply regardless.

Executive Session

Mrs. Patel made a motion at 6:50PM to enter executive session to conduct interviews and consider the employment and compensation of a public employee under ORC 121.22(G)(1), seconded by Ms. Rupp. Roll Call Vote: Mr. Warner - Yes, Ms. Rupp - Yes, Mr. Myerholtz - Yes, Ms. Susor - Yes, Mrs. Patel - Yes, Ms. Klockowski - Yes. Mr. Warner made a motion at 7:45PM to exit the executive session, seconded by Ms. Rupp; Approved unanimously. No action was taken. *Mrs. Patel made a motion for Mayor Easterwood to move forward to the next step conducting formal interviews, seconded by Mr. Warner; Approved - 5, Opposed - 0, Abstained - 1, Ms. Klockowski.*

A motion to adjourn at 7:46PM was made by Mr. Warner, seconded by Ms. Susor; Approved unanimously.


Stephanie Monts, Fiscal Officer


Rick Easterwood, Mayor